

Enterprise Edge Networking Set Up and Operation Guide

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Introduction

This guide leads a System Administrator or Network Administrator through the Enterprise Edge Networking set up and is an ongoing reference aid.

This section tells you what to expect as you read this guide and lists prerequisites and reference documents.

How this guide is organized

The *Enterprise Edge Networking Set Up and Operation Guide* is organized into chapters that cover:

Chapter	Description
1. How this guide is organized	Describes the contents and conventions of this guide.
2. Learning about Enterprise Edge Networking	Summarizes how Enterprise Edge Networking works and explains common voice messaging features used with Enterprise Edge Networking.
3. Setting up Enterprise Edge Networking	Explains how to set up Enterprise Edge Networking. This section describes the Local Network parameters, entering alphanumeric characters, General Networking features and Network Site Table administration.
4. Setting up and maintaining Network Delivery Mailboxes	Describes how to set up Network Delivery Mailboxes. This section also explains how to change and delete Network Delivery Mailboxes.
5. Network Messaging using Enterprise Edge Networking	Explains how to disable and enable network messaging. This section also describes Broadcast Network Messages and System Group List network messaging features.
6. Troubleshooting Enterprise Edge Networking	Provides solutions for problems that can occur while setting up and operating Enterprise Edge Networking. This section also describes Enterprise Edge Networking Non Delivery Notification messages and error display messages.
Appendix A: Enterprise Edge Networking Programming Record	Provides a programming record to keep track of Enterprise Edge Networking set up information.
Glossary	Defines the terms used in this guide.
Index	Lists the contents of this guide and where the information is located. The index is in alphabetical order. If you cannot find a term, try looking for the item according to its task.

Prerequisites

You need to know specific addressing information about all the Enterprise Edge Voice Messaging, Meridian Mail and other voice messaging sites on your network. We recommend you work with the Network Administrator when setting up Enterprise Edge Networking.

You need a good knowledge of Enterprise Edge Voice Messaging. This guide assumes you know how to operate the different Enterprise Edge Voice Messaging features and are familiar with Enterprise Edge Voice Messaging programming and terminology.

If you need information about how to program Enterprise Edge Voice Messaging, refer to the *Enterprise Edge Voice Messaging Set Up and Operation Guide*.

Other documents

For more information about Enterprise Edge Networking or Enterprise Edge Voice Messaging, refer to the:

- Enterprise Edge Networking User Guide
- Enterprise Edge Voice Messaging Set Up and Operation Guide
- Enterprise Edge Voice Messaging Reference Guide
- Enterprise Edge Voice Messaging Quick Reference Guide

If your system has the Enterprise Edge Voice Messaging AMIS option enabled, refer to the:

- Enterprise Edge Voice Messaging AMIS Set Up and Operation Guide
- Enterprise Edge Voice Messaging AMIS User Guide

Introduction

Enterprise Edge Networking links Enterprise Edge Voice Messaging and other voice mail systems at different locations. Enterprise Edge Networking allows the exchange of voice messages between users at different sites on a network connected by Transmission Control Protocol/Internet Protocol (TCP/IP). Enterprise Edge Voice Messaging systems must have Enterprise Edge Networking enabled before receiving or sending network messages.

Enterprise Edge Networking uses Simple Mail Transfer Protocol (SMTP) to exchange the messages.

This section describes how Enterprise Edge Networking works and explains:

- network communication
- Site-based Addressing (sending Network Messages)
- Network Delivery Mailboxes

This section also describes your role as System Administrator and the tasks involved in setting up your company on an Enterprise Edge Voice Messaging Network.

How Enterprise Edge Networking works

Enterprise Edge Networking provides voice messaging to different mailboxes located at different sites on a network. Each Enterprise Edge Voice Messaging site on the network must have Enterprise Edge Networking installed and enabled to send, receive or reply to Network Messages.

Network voice messaging occurs between mailboxes located at different sites. For example, a message recorded at an office in Miami, Florida can be transferred directly to the appropriate mailbox at an office in Vancouver, British Columbia.

Each site on a network is assigned a unique Fully Qualified Domain Name. This name distinguishes a site from any other on the network. A Fully Qualified Domain Name is the full name of the site, including all subdomain and domain names, separated by periods. For example, *arabians.horse.com* is a Fully Qualified Domain Name.

About Enterprise Edge Networking features

Enterprise Edge Networking features allow you to assign your site network messaging capability. These features include:

- Network Receive
- Network Delivery
- Network Reply
- Network Broadcast Messaging
- Network Group List Messaging
- Network Retries
- Network Retry Delay

When Enterprise Edge Networking is enabled, all of the above features are enabled, except for Network Broadcast Messaging and Network Group List Messaging.

Network Receive feature

This feature allows you to specify whether your site can receive network voice messages from other sites on the network.

Network Delivery feature

This feature allows you to specify whether your site is capable of sending voice messages to other sites on the network with Enterprise Edge Networking enabled.

Network Reply feature

This feature allows you to specify whether or not your site can respond to Network Messages.

Network Broadcast Messaging feature

This feature allows you to enable Broadcast Messaging across the network. When enabled, all Network Delivery Mailboxes established at your location receive a Broadcast Message.

Network System Group List Messaging feature

This feature allows you to add Network Delivery Mailboxes to a Group List. When a voice message is sent to a Group List, all Network Delivery Mailboxes in the Group List receive the message.

Note: For more information about Network Delivery Mailboxes, refer to <u>Network Delivery Mailboxes</u> on page 9.

Network Retries

This feature sets the maximum number of times the system attempts to send a message before abandoning it and giving a Non Delivery Notification message. The default setting is three attempts.

Network Retry Delay

This feature sets the length of time between delivery attempts of the same message. The default setting is 10 minutes.

Sending Network Messages

When the Network Delivery option is enabled, Network Messages can be sent to any Enterprise Edge Voice Messaging site on the network. Sites must have the Network Receive feature enabled to receive network messages.

Network Messages can be sent two ways:

- Site-Based Addressing
- **Network Delivery Mailboxes**

Note: For instructions on how to send a message using Site-Based Addressing or Network Delivery Mailboxes, refer to the Enterprise Edge Networking User Guide.

Site-Based Addressing

Site-Based Addressing allows a user to send a message to other locations. When a mailbox owner sends a message using Site-Based Addressing, the address used is usually the same as or similar to the telephone number of the message recipient.

Network Delivery Mailboxes

Network Delivery Mailboxes allow callers at one site to quickly and easily send messages to a mailbox at a remote location. Each Network Delivery Mailbox is assigned a local mailbox number and the destination site user's name appears in the local company directory. The Network Delivery Mailbox makes sending a message across the country as easy as sending it across the hall.

When a Network Delivery Mailbox is selected, Enterprise Edge Voice Messaging automatically sends the message to the specified network address and mailbox. The user records a message and selects the Network Delivery Mailbox number. For example, you set up mailbox 5656 as a Network Delivery Mailbox. You add the mailbox to your Enterprise Edge Voice Messaging system and specify the site prefix and the destination mailbox 450 at the destination site.

Each time a registered Enterprise Edge Voice Messaging mailbox owner accesses mailbox 5656 at your site, Enterprise Edge Voice Messaging knows it is a message intended for mailbox 450 at another location and automatically delivers it.

Network Delivery Mailboxes can also appear in the Company Directory. Although they appear in the Company Directory, only a registered mailbox owner can select a Network Delivery Mailbox.

When a Network Delivery Mailbox is selected from the Company Directory by a caller without a mailbox, the caller is informed that access to the mailbox is not allowed.

Who can use Enterprise Edge Networking

Enterprise Edge Networking is assigned through the Class of Service Networking and is used by registered Enterprise Edge Voice Messaging mailbox owners who have initialized their mailboxes. Users can send a Network Message only after they have opened their mailboxes. After recording a message, a user can either send the message through Site-Based Addressing or use a Network Delivery Mailbox.

Your role as System Administrator

As System Administrator, you perform all the tasks necessary for setting up and operating Enterprise Edge Networking. This guide provides all the information you need for completing these tasks.

Set up tasks:

- set up the Fully Qualified Domain Name of the SMTP proxy (if applicable)
- set up the Network Site Table
- set up Network Delivery Mailboxes

Operation tasks:

- establish Network Messaging features
- change Network Site Table parameters
- change Network Delivery Mailbox parameters
- disable Network Messaging capabilities

For more information about programming and using Enterprise Edge Voice Messaging features, refer to the *Enterprise Edge Voice Messaging Set Up and Operation Guide*.

Introduction

Setting up your Enterprise Edge Networking site on a network involves:

- setting up your Local Network parameters
- setting the General Networking features
- setting up the Network Site Table

This section describes how to set up your Enterprise Edge Voice Messaging system for Network Messaging.

Setting up your Local Network parameters

Setting up your Local Network parameters involves:

- setting up the Fully Qualified Domain Name of your SMTP proxy (if applicable)
- choosing a Local Mailbox Prefix for your site

Setting up the Fully Qualified Domain Name of your SMTP proxy

Before Enterprise Edge Networking can be used, you must find out from the Network Administrator whether or not the network has an SMTP proxy. SMTP proxies restrict access to a company's internal network from the Internet. A proxy provides network security and prevents unauthorized access.

If the network does have an SMTP proxy, you must set up the domain name of the SMTP proxy of your site. Contact your Network Administrator for more information.

The domain name of the SMTP proxy can be a maximum of 128 characters and must be made up of alphanumeric characters. The domain name cannot have any spaces or punctuation, except characters such as periods, dashes or underscores that are part of the name.

If the network has a direct connection to the Internet, then the network does not have an SMTP proxy and you can leave this parameter at the default.

Choosing a Local Mailbox Prefix for your site

Before your site can receive messages from other sites, you must choose a Local Mailbox Prefix for your site.

The Local Mailbox Prefix is a number from one to nine digits. The Local Mailbox Prefix makes your site unique across the entire network. Your Local Mailbox Prefix must be communicated to the Network Administrators and System Administrators at each digital site. Other sites enter your Local Mailbox Prefix into the Network Site Table entry that corresponds to your site.

Note: If you change your Local Mailbox Prefix at a later date, give your new Local Mailbox Prefix to the Network Administrators and System Administrators at each digital site.

Your Local Mailbox Prefix can be the same as your site's area code and three-digit exchange prefix. For example, if customers normally dial 403-246-xxxx to reach your site, 403246 can be your Local Mailbox Prefix.

Entering your Local Network parameters

To enter the Local Network parameters:

1. Click the **Networking** menu and then click **Digital-specific Networking Parameters**.

The Digital-specific Networking Parameters dialog box appears.

- 2. In the **SMTP Proxy Name** box, type the SMTP Proxy Name.
- 3. In the **Local Prefix** box, type the local prefix.
- 4. Click the **OK** button.

Setting the General Networking features

The General Networking features control the types of interaction your site has with other networking sites.

Note: The General Networking features can already be set if you have AMIS installed at your site.

The General Networking features include:

Network Receive

This feature lets your location receive messages from other locations on the network. The default setting is enabled.

Network Deliver

This feature lets your location send messages to other locations on the network. The default setting is enabled.

Network Reply

This feature lets your location reply to messages sent from other locations on the network. The default setting is enabled.

Network Broadcast

This feature lets you send Broadcast Messages to all Network Delivery Mailboxes established at your site. The default setting is disabled.

Network Group List

This feature lets you add Network Mailboxes to a Group List. The default setting is disabled.

Network Retry (1-9)

This feature sets the maximum number of times the system attempts to send a network message before abandoning it and sending a Non Delivery Notification. The number of retry attempts ranges between 1 and 9. The default setting is 3 attempts.

Network Delay (1-60 min.)

This feature sets the length of time between delivery attempts of the same network message. The retry interval is a value between 1 and 60 minutes. The default setting is 10 minutes.

If a feature is enabled by default, it starts working automatically when Enterprise Edge Networking is enabled. If a feature is disabled by default, you must enable the feature before it can function.

To change the General Networking default feature settings:

1. Click the **Networking** menu and then click **General Networking** Parameters.

The General Networking Parameters dialog box appears.

- 2. At the **Network Receive** options, select Yes or No.
- 3. At the **Network Deliver** options, select Yes or No.
- 4. At the **Network Reply** options, select Yes or No.
- 5. At the **Network Broadcast** options, select Yes or No.
- 6. At the **Network Group List** options, select Yes or No.
- 7. In the **Network Retry** (1-9) box, type a number from 1 to 9.
- 8. In the **Network Delay** box, type a number from 1 to 60.
- 9. Click the **OK** button.

Network Site Table administration

Before local users can send messages to another site using Site-Based Addressing, you must add the site to your local Network Site Table.

Adding a site in the Network Site Table

Before you add a site to the Network Site Table, you must create the following local information about the target site:

Site Name

A text name for the site can be up to 16 characters. This is the name that is shown to the local user when they address the message or review message envelope information.

Host Name

A text name for the host site (Fully Qualified Domain Name) can be up to 16 characters.

Site Prefix

The Site Prefix is a number between one to nine digits in length that identifies the site on the network. This number must be unique and not assigned to any other site on the local system. Make the Site Prefix a number that is easy for users to recognize and remember. The Site Prefix is usually the same as the sequence of digits that local users dial to place a telephone call to the site. For example, if local users dial 403-123-4567 to call someone at the target site, then 403123 is an easily remembered Site Prefix for the site.

The Site Prefix cannot overlap any other Site Prefix in your Network Site Table. For example, if you use Site Prefix 403123, it overlaps with prefixes 40312 and 4031234.

Next, you need to know the following information about the site, which can be obtained from the Network Administrator for the target site:

Mailbox Prefix

The Mailbox Prefix is the Local Mailbox Prefix in use at the target site. Enterprise Edge Networking ensures that all messages sent to the target site have this value prefixed. The Mailbox Prefix ensures uniqueness for the receiving proxy or networking equipment.

Voice Format

Describes the voice encoding scheme used for messages sent to the destination site. The voice encoding must refer to the destination site. Enterprise Edge Voice Messaging systems with Digital Voice Cards (DVC) installed have Adaptive Differential Pulse Code Modulation (ADPCM) as their voice encoding type. Enterprise Edge servers that have Media Services Card (MSC) voice cards installed use Sub Band Coding (SBC) as their voice encoding type. Destination sites running voice messaging systems other than Enterprise Edge Voice Messaging must have VPIM as their voice encoding type. The default setting is ADPCM.

Site Name (Second instance)

A recording of the Site Name. The name plays to the local user when addressing the message or reviewing message envelope information. If the Site Name is not recorded, unknown site plays. Click the Voice button and record or import the Site Name.

Before adding sites to the Network, complete Network Site Table - Digital Sites on page 31.

To add a site to the Network Site Table:

- 1. Click the **Networking** menu and then click **Site Administration**. The Site Administration dialog box appears.
- 2. Click the **Add** button.
- 3. The **Digital-Specific Networking Site Parameters** dialog box appears.
- 4. In the **Site Name** box, type the Site Name.
- 5. In the **Host Name** box, type the Host Name.
- 6. In the **Site Prefix** box, type the Site Prefix.
- 7. In the **Mailbox Prefix** box, type the Mailbox Prefix.
- 8. At the **Voice Format** options, select ADPCM, SBC or VPIM.
- 9. Click the **Voice** button to open the dialog box from which you can import or record a Site Name.
- 10. Click the **OK** button.

The Site Adminstration dialog box appears with the new site added.

Changing a site in the Network Site Table

You can change the site parameters of any site in the Network Site Table. However, you cannot change the Site Prefix of a site. You must delete the site and create a new site with a new Site Prefix and new parameters for the site.

To change a site in the Network Site Table:

- 1. Click the **Networking** menu and then click **Site Administration**. The Site Administration dialog box appears.
- 2. Highlight the Site you plan to change and click the **Change** button. The Digital-Specific Networking Site Parameters dialog box appears.
- 3. In the **Site Name** box, type the new Site Name up to a maximum of 16 characters.
- 4. In the **Host Name** box, type the new Fully Qualified Domain Name up to a maximum of 128 characters.
- 5. In the **Mailbox Prefix** box, type the new Mailbox Prefix.
- 6. From the Voice Format options, click ADPCM, SBC, or VPIM.
- 7. Click the **Voice** button to open a dialog box from which you can import or record a Site Name if required.
- 8. Click the **OK** button. The Site Adminstration dialog box appears.

Deleting a site from the Network Site Table

You cannot delete a site from the Network Site table if it is in use or if Network Delivery Mailboxes use the Site Prefix. You must delete the Network Delivery Mailboxes that use the site prefix before you delete the site.

To delete a site:

- 1. Click the **Networking** menu and then click **Site Administration**. The Site Administration dialog box appears.
- 2. Highlight the Site you want to delete and click the **Delete** button. A message appears asking you to confirm the deletion.
- 3. Click the **OK** button. The Site Administration dialog box appears with the site deleted.

Introduction

A Network Delivery Mailbox establishes a connection with a mailbox at a remote site using a local mailbox number that can be accessed from your site. The Network Delivery Mailbox contains all the information necessary to transfer a message to a mailbox at another location. This information includes the destination site prefix and the mailbox number located at the destination site.

This section shows you how to:

- add a Network Delivery Mailbox
- change a Network Delivery Mailbox
- delete a Network Delivery Mailbox

About Network Delivery Mailboxes

The number of Network Delivery Mailboxes you need is determined by the number of users on the network, and the type of network messaging required. You can have a maximum of 1,000 mailboxes on your Enterprise Edge Voice Messaging system. The maximum number of mailboxes includes any combination of Special, Personal, Guest, Information and Network Delivery Mailboxes.

Network Delivery Mailboxes simplify network messaging because a mailbox owner must remember only their Network Delivery Mailbox number. Enterprise Edge Voice Messaging uses the mailbox number to find the destination site address and the mailbox at the destination site that receives the message. When selected, a message sent through the Network Delivery Mailbox is delivered automatically.

For example, a bank has a main office with many branches throughout the city. Sometimes the bank receives messages for personnel at a different branch. Each individual at a branch office can be assigned a Network Delivery Mailbox at the main office. A message for a person at a branch office can be sent through the Network Delivery Mailbox at the main office.

A Network Delivery Mailbox number is assigned by you and contains:

- a text name
- a recorded spoken name
- a site prefix
- a mailbox number

Adding a Network Delivery Mailbox

Before you add Network Delivery Mailboxes, create a mailbox list. Assign the same leading digit to all Network Delivery Mailboxes. Assigning the same leading digit to mailboxes helps you identify the different Enterprise Edge Voice Messaging mailboxes. For example, all Personal mailboxes can start with the number four, Guest mailboxes with five, and Network Delivery Mailboxes with six.

You must know the destination site prefix and the destination mailbox number. The first line in the table <u>Network Delivery Mailbox parameter summary</u> on page 19 is the information you need to set up a Network Delivery Mailbox. For example, the Network Delivery Mailbox is assigned the number 610. When a mailbox owner selects 610, Enterprise Edge Voice Messaging sends the message to the destination site and forwards the message to mailbox 8225.

If you use the table as a Network Delivery Mailbox list, ensure you photocopy the page. Use the photocopy to record your Network Delivery Mailbox numbers and destination parameters. For more information, refer to <u>Appendix A: Enterprise</u> <u>Edge Networking Programming Record</u> on page 29.

The Network Delivery Mailbox length must be the same length as the other mailboxes on the system. For example, if the mailbox length is three digits, the Network Delivery Mailbox must also be three digits.

To add a Network Delivery Mailbox, the site must be a part of the Network Site Table. You can find information such as the Fully Qualified Domain Name of the site and the voice encoding information from the Network Site Table parameters. For more information about adding sites to the Network Site Table, refer to Network Site Table administration on page 14.

Network Delivery Mailbox parameter summary

Network Mailbox Number	Name	Destination Site Prefix	Destination Mailbox Number
610	Chatterton,P	6775	8225
	,		

To add a Network Delivery Mailbox:

- Click the Mailbox menu and then click Add.
 The Add Mailbox dialog box appears.
- 2. In the **Mailbox** box, type a valid Network Mailbox number.
- 3. At the **Mailbox Type** options, click the **Network** (**Site**) option.
- 4. Click **OK**. The **Mailbox Administration** dialog appears.
- 5. Click the **General** tab.
- 6. In the **Last Name** box and the **First Name** box, type the Network Mailbox name.
- 7. Click the **Voice** button to open a dialog box from which you can import or record the Network Mailbox name.
- 8. Click the **OK** button to return to the Mailbox Administration dialog box.
- 9. Click the **Address** tab.
- 10. In the **Site Prefix** box, type the Site Prefix.
- 11. In the **Remote Mailbox** box, type the Remote Mailbox number.
- 12. Click the **OK** button.

The Network Delivery Mailbox is added.

Changing Network Delivery Mailbox parameters

You can change any parameter assigned to a Network Delivery Mailbox except the mailbox number. If you want to change a mailbox number, you must first delete the mailbox and then add a new Network Delivery Mailbox. For instructions on adding a mailbox, refer to Adding a Network Delivery Mailbox on page 18. For instructions on deleting a mailbox, refer to Deleting a Network Delivery Mailbox on page 22.

The network delivery parameters appear in the same order as they appear when a Network Delivery Mailbox is added.

To change a Network Delivery Mailbox parameter:

- 1. Click the **Mailbox** menu and then click **Change/Delete**. The Mailbox Administration dialog box appears.
- 2. Locate and highlight the Network Delivery Mailbox name you plan to change.
- 3. Click the **Change** button. The Mailbox Administration dialog appears.
- 4. On the General tab, Options tab and Outdial tab make any changes you require.
- 5. Click the **OK** button. The Mailbox Administration dialog appears. The Network Delivery Mailbox parameters show your changes.

Deleting a Network Delivery Mailbox

You can delete a Network Delivery Mailbox at any time. When you delete a Network Delivery Mailbox, you cannot access the mailbox from the Company Directory or deliver Network Messages to that particular site.

To delete a Network Delivery Mailbox:

- 1. Click the **Mailbox** menu and then click **Change/Delete**. The Mailbox Administration dialog box appears.
- 2. Locate and highlight the Network Delivery Mailbox name you want to delete.
- Click the **Delete** button.
 A message appears asking you to confirm your deletion.
- 4. Click the **OK** button.

 The Mailbox Administration dialog box appears. The Network Delivery Mailbox is deleted.

Introduction

Network Messaging involves sending messages across the network from one site to another. Enterprise Edge Networking provides full Network Messaging capabilities. These capabilities include Network Broadcast Messages and Network Group List Messages.

There can be times when it is necessary to limit Network Message capabilities. Enterprise Edge Networking allows you to specify whether your site can receive, send or reply to Network Messages.

This section describes how to:

- disable Network Messaging
- enable Network Broadcast Messaging
- enable Network Group List Messaging

Disabling Network Messaging

There can be times when it is necessary to disable Network Messaging. There are four ways that you can disable Network Messaging:

- disable the Network Receive feature
- disable the Network Deliver feature
- disable the Network Reply feature
- disable Network Messaging through the Enterprise Edge Voice Messaging Class of Service

Disabling the Network Receive feature

The Network Receive feature enables your site to receive messages from other sites on the network. When you do not want your site to receive Network Messages, disable the Network Receive feature.

Your site cannot receive Network Messages when the Network Receive feature is disabled.

To disable the Network Receive feature:

1. Click the **Networking** menu and then click **General Networking Parameters**.

The General Networking Parameters dialog box appears.

- 2. At the **Network Receive** options, select **No**.
- 3. Click the **OK** button.

Disabling the Network Deliver feature

The Network Deliver feature enables your site to send Network Messages. There can be times when it is necessary to disable the Network Deliver feature. For example, you can restrict the sending of Network Messages when your company is closed. If you disable this feature, users cannot send messages to other sites on a network.

Enterprise Edge Voice Messaging does not send Network Messages from your site if the Network Deliver feature is disabled. Even though the feature is disabled, a mailbox owner can still record a Network Message and send the message. The message is not delivered to the destination mailbox until the Network Deliver feature is enabled.

To disable the Network Deliver feature:

1. Click the **Networking** menu and then click **General Networking Parameters**.

The General Networking Parameters dialog box appears.

- 2. At the **Network Deliver** options, select **No**.
- 3. Click the **OK** button.

Disabling the Network Reply feature

Network Messaging includes your site's ability to reply to Network Messages left in mailboxes from other sites. If you disable the Network Reply features, an individual cannot reply to a Network Message.

To disable the Network Reply feature:

1. Click the **Networking** menu and then click **General Networking Parameters**.

The General Networking Parameters dialog box appears.

- 2. At the **Network Reply** options, select **No**.
- 3. Click the **OK** button.

Disabling Network Messaging using the Class of Service setting

You can restrict Network Messaging on an individual mailbox basis. You do this through the Enterprise Edge Voice Messaging Class of Service designation.

Note: For information about Class of Service values, refer to <u>Appendix A:</u> Enterprise Edge Networking Programming Record on page 29. For information about changing a mailbox Class of Service, refer to the Enterprise Edge Voice Messaging Set Up and Operation Guide.

Sending Network Broadcast Messages

The Enterprise Edge Networking Network Broadcast feature allows you to send Broadcast Messages over the network. Broadcast Messages are recorded by you and delivered to all Network Delivery Mailboxes. If this feature is disabled, Network Delivery Mailboxes do not receive Broadcast Messages.

A Network Broadcast Message does not play immediately. It is left in a mailbox and must be selected to play by the mailbox owner. For more information about Broadcast Messages, refer to the Enterprise Edge Voice Messaging Set Up and Operation Guide.

Enabling the Broadcast Message feature

Before Broadcast Messages can be sent over the network, you must enable the Broadcast Message feature.

To enable the Broadcast Message feature:

1. Click the **Networking** menu and then click **General Networking** Parameters.

The General Networking Parameters dialog box appears.

- 2. At the **Network Broadcast** options, click **Yes**.
- 3. Click the **OK** button.

Note: For instructions about sending Broadcast messages, refer to the *Enterprise* Edge Voice Messaging Set Up and Operation Guide.

Network Group List feature

If you enable the Network Group List feature, you can add Network Mailboxes to a Group List. Any messages sent to the Group Lists are sent to all members, including the Network Mailboxes.

For information about creating a Network Delivery Mailbox, refer to <u>Setting up and maintaining Network Delivery Mailboxes</u> on page 17. For more information about preparing a Group List, refer to the *Enterprise Edge Voice Messaging Set Up and Operation Guide*.

Note: If you disable the Network Group Message feature, messages are not sent to the Network Mailboxes in a Group List. Network Delivery Mailboxes included in a Group List do not receive the Group List Message.

Enabling the Network Group List feature

The Network Group List feature is disabled when Enterprise Edge Networking is first installed. To enable Group List Messaging, you must enable this feature.

To enable Group List Messaging:

1. Click the **Networking** menu and then click **General Networking Parameters**.

The General Networking Parameters dialog box appears.

- 2. At the **Network Group List** options, click **Yes**.
- 3. Click the **OK** button.

Note: For instructions about creating a Group List and sending a Group List Message, refer to the *Enterprise Edge Voice Messaging Set Up and Operation Guide*.

Troubleshooting Enterprise Edge Networking

6

Introduction

This section describes some problems that can occur while using Enterprise Edge Networking. If you suspect a problem with the network, contact your Network Administrator.

This section describes scenarios that can generate a Non Delivery Notification message.

Enterprise Edge Networking Non Delivery Notification messages

If for any reason your network message cannot be delivered, you receive a Non Delivery Notification voice prompt. Below is a list of the Non Delivery Notification audio messages, their meanings and possible solutions.

"The destination site is not accepting messages"

The destination site has not entered your site in their Network Site Table, the destination site does not have Enterprise Edge Networking enabled, the destination site is busy receiving other messages or the destination site has the Network Receive feature disabled. The system attempts to resend the message, but is unsuccessful.

- Ensure the destination site has entered your site in their Network Site Table.
- Ensure the destination site has Enterprise Edge Networking enabled and the Network Receive feature is enabled.
- Attempt to resend the message. If you receive the same Non Delivery Notification message, contact your Network Administrator.

"There is a protocol mismatch with the remote site"

The destination site is not an Enterprise Edge Networking site. The remote site is not an Enterprise Edge Voice Messaging site. The system does not attempt to resend the message.

- Ensure the destination site is either an Enterprise Edge Voice Messaging system.
- Contact your Network Administrator.

"Message transfer was interrupted"

A system processing error occurs at the destination site during message processing. The system does not attempt to resend the message.

Contact your Network Administrator.

"The Domain Name of the remote site in not valid"

The Domain Name of the destination site is incorrect, the domain name is deleted from the Network Site Table or the HOSTS file or Domain Name Server is not configured with the site's domain name. The system does not attempt to resend the message.

Contact your Network Administrator.

"A connection to the remote site could not be established"

Your site cannot connect to the destination site. This problem is likely a lack of Internet Protocol (IP) connectivity. The system does not attempt to resend the message.

 Contact the destination site or the Network Administrator and verify that the site is on the network.

"The network is experiencing problems"

Your site is busy sending other network messages and cannot send your message or a system error has occurred. The system does attempt to resend the message.

 If you receive the same Non Delivery Notification voice prompt, contact your Network Administrator.

"The destination site's mailbox is full"

The destination site's mailbox is full. The system does not attempt to resend the message.

Contact your Network Administrator.

"The destination site's mailbox does not exist"

The destination mailbox is removed, the System Administrator entered the wrong mailbox number when the Network Delivery Mailbox was created, the Network Delivery Mailbox was deleted before the message was sent or the mailbox number entered for site-based addressing is incorrect. The system does not attempt to resend the message.

- Verify the destination site mailbox number.
- Contact your Network Administrator.

"The destination site is not accepting network message delivery"

The destination mailbox exists, but is not initialized, the mailbox does not have the Networking Class of Service assigned or the mailbox owner chooses not to accept messages while away from the office. The system does not attempt to resend the message.

• Contact the destination site or the Network Administrator.

Appendix A: Enterprise Edge Networking Programming Record

Before you begin

• Make copies of pages you need for recording more settings.

Programming overview

The following list is a recommended approach to programming Enterprise Edge Networking. To use this overview:

- Start at the top and progress down through the programming options.
- Space is provided for you to write the option you require or circle an option. Determine if the defaults, in **bold**, are adequate.

Network Messaging Parameters	
Network Receive	Y N
Network Deliver	YN
Network Reply	YN
Network Broadcast	Y N
Network Group List	Y N
Network Retry (1 to 9 times, default 3)	
Network Delay (1 to 60 min., default 10)	

Local Network parameters				
Fully Qualified Domain Name of the SMTP proxy				
Local Mailbox Prefix				

Network Delivery Mailboxes

Network Mailbox number	
Network Mailbox name	
Include in Directory	YN
Spoken Network Mailbox Name recorded	Y N
(Destination) Site Prefix	

(Destination) Remote Mailbox number	
Network Mailbox number	
Network Mailbox name	
Include in Directory	YN
Spoken Network Mailbox Name recorded	Y N
(Destination) Site Prefix	
(Destination) Remote Mailbox number	
Network Mailbox number	
Network Mailbox name	
Include in Directory	YN
Spoken Network Mailbox Name recorded	Y N
(Destination) Site Prefix	
(Destination) Remote Mailbox number	
Network Mailbox number	
Network Mailbox name	
Include in Directory	YN
Spoken Network Mailbox Name recorded	Y N
(Destination) Site Prefix	
(Destination) Remote Mailbox number	
Network Mailbox number	
Network Mailbox name	
Include in Directory	YN
Spoken Network Mailbox Name recorded	Y N
(Destination) Site Prefix	
(Destination) Remote Mailbox number	



Copy page before using if more sheets required.

Network Site Table - Digital Sites

Site Name	
Host Name (Fully Qualified Domain Name)	
Site Prefix	
Mailbox Prefix	
Voice Format (Encoding Type)	ADPCM SBC VPIM
Recorded Site Name	Yes No
Site Name	
Host Name (Fully Qualified Domain Name)	
Site Prefix	
Mailbox Prefix	
Voice Format (Encoding Type)	ADPCM SBC VPIM
Recorded Site Name	Yes No
Site Name	
Host Name (Fully Qualified Domain Name)	
Site Prefix	
Mailbox Prefix	
Voice Format (Encoding Type)	ADPCM SBC VPIM
Recorded Site Name	Yes No
Site Name	
Host Name (Fully Qualified Domain Name)	
Site Prefix	
Mailbox Prefix	
Voice Format (Encoding Type)	ADPCM SBC VPIM
Recorded Site Name	Yes No

Class of Service defaults

Class of Service	Prompt language	Maximum mailbox message Time (minutes)	Maximum message length (minutes)	Message retention period (days)	Greeting length (minutes)	Off-premise Message Notification	Retry intervals (minutes)	Number of attempts	Outbound Transfer	Incorrect password attempts	Password expiry (days)	Networking	Target Attendant	Record Call
1	Р	15	3	30	1	Y	5	3	Υ	9	90	Υ	Y	Ν
2	Α	15	3	30	1	Y	5	3	Υ	9	90	Υ	Y	N
3	Р	15	7	0	1	Y	10	5	Υ	9	90	Υ	Y	N
4	Α	15	7	0	1	Y	10	5	Υ	9	90	Υ	Y	N
5	Р	5	3	7	1	Ν	n/a	n/a	Ν	6	60	Ν	Ν	N
6	Α	5	3	7	1	Ν	n/a	n/a	Ν	6	60	Ν	Ν	N
7	Р	20	2	15	10	Y	30	9	Υ	4	30	Υ	Y	N
8	Α	20	2	15	10	Y	30	9	Υ	4	30	Υ	Y	N
9	Р	10	3	365	1	Y	5	3	Υ	9	90	Υ	Υ	Ν
10	Α	10	3	365	1	Y	5	3	Y	9	90	Υ	Y	N
11	Р	30	7	60	2	Ν	n/a	n/a	Ν	9	90	Ν	Ν	Ν
12	Α	30	7	60	2	Ν	n/a	n/a	Ν	9	90	Ν	Ν	Ν
13	Р	120	10	90	3	Y	15	7	Y	6	60	Υ	Y	N
14	Α	120	10	90	3	Υ	15	7	Y	6	60	Υ	Y	N
15	Р	120	2	45	5	Υ	30	9	Y	4	30	Υ	Y	N
16	Α	120	2	45	5	Y	30	9	Y	4	30	Y	Y	N

Glossary

Administration

The tasks involved in maintaining the Enterprise Edge Voice Messaging mailboxes, greetings and set up configuration.

Broadcast Message

A message that can be sent only by the System Administrator. This type of message plays in all initialized Personal Mailboxes immediately when the mailbox is opened by the owner. It is automatically deleted when the mailbox owner listens to the message after opening the mailbox.

Class of Service

A predetermined number designation that specifies the Enterprise Edge Voice Messaging options for a mailbox.

Company Directory

An internal voice list containing the names of users with initialized mailboxes who are designated to appear in the Directory.

Conventions

The way certain information is presented. For example, using underlined text to represent the second line of the display prompt information.

Default

The parameters that are preset in the Enterprise Edge Networking software.

Enterprise Edge M7100 telephone

An Enterprise Edge one line display telephone with a single-line display and one programmable button without an indicator.

Enterprise Edge M7208 telephone

An Enterprise Edge one line display telephone with a single-line display and eight programmable buttons with indicators.

Enterprise Edge M7310 telephone

An Enterprise Edge two line display telephone with a two-line display, three display buttons, 10 programmable buttons with indicators and 12 dual programmable buttons without indicators.

Enterprise Edge M7324 telephone

An Enterprise Edge two line display telephone with a two-line display, three display buttons and 24 programmable buttons with indicators.

Fully Qualified Domain Name

Each site on a network is assigned a unique Fully Qualified Domain Name. This number distinguishes a site from any other on the network. A Fully Qualified Domain Name is the full name of the site, including all subdomain and domain names, separated by periods. For example, *pvt.nortel.com* is a Fully Qualified Domain Name.

Group Lists

A collection of mailbox numbers that are assigned a special "Group" number by Enterprise Edge Voice Messaging. When a message is sent to a Group List, all the mailboxes in the List receive the same message. Member mailboxes can be at the same site or at different locations on a network.

Initialize Mailbox

Preparing a mailbox to receive messages, which includes changing a mailbox default password and recording a name for the Company Directory.

Mailbox

A storage place for messages on the Enterprise Edge Voice Messaging system.

Network Deliver Feature

The feature that, when enabled, allows a site to send messages to other sites on a network.

Network Delivery Mailboxes

Mailboxes added by the System Administrator that allow access to an assigned mailbox at a destination site on a network.

Network Dialing Parameters

The values that determine how many times an attempt is made to contact a destination site on a network. The dialing parameters also include a retry interval.

Network Messaging

The ability to send, receive and reply to messages sent between remote locations on a network.

Network Receive feature

The feature that, when enabled, allows a site to receive messages from other locations on a network.

Network Reply feature

The feature that, when enabled, allows a site to reply to messages sent from other locations on a network.

Password

A four to eight digit number that is entered using the dialpad. A password is used to open mailboxes or perform configuration tasks.

Personal Mailboxes

Mailboxes that are assigned to users as a place to store messages.

Resetting Enterprise Edge Voice Messaging

Returning the Enterprise Edge Voice Messaging voice module to its original default settings.

Retry Interval

The amount of time Enterprise Edge Networking waits before another attempt is made to contact a destination site when a failure to connect occurs.

Special Mailboxes

The two mailboxes that are used by the System Administrator and designated Enterprise Edge Voice Messaging operator are the System Administrator Mailbox and the General Delivery Mailbox.

System Administrator

The person responsible for configuring, updating and maintaining the Enterprise Edge Voice Messaging system.

System Administrator Mailbox

The Special Mailbox used by the System Administrator for sending Broadcast Messages. This is the System Administrator's Personal Mailbox.

Voice Prompts

The prerecorded voice instructions that play when users access the different Enterprise Edge Voice Messaging features and options.

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