

TRANSFER STENCILING KITS

DESCRIPTION AND USE

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1. GENERAL

1.01 This section covers the description and use of Transfer Stenciling Kits. These kits are used for marking connecting blocks and fanning strips.

1.02 This section is reissued to include:

- B and W Transfer Stenciling Kits
- Changes in the makeup of transfer sheets
- Changes in the number of transfer sheets supplied
- Reordering information

1.03 The transfers provided in the Transfer Stenciling Kits will adhere to almost any flat surface and can be used on wood, glass, metal, plastic, paper, etc.

1.04 The Transfer Stenciling Kit method is the only method recommended for marking all plastic surfaces. Some of the new plastics are difficult, if not impossible, to mark using conventional methods of stenciling.

1.05 The markings placed by material in the kits are not affected by either temperature or humidity changes. Although not easily rubbed off a surface, a marking can be removed by scraping, if required.

2. DESCRIPTION

2.01 Transfer Stenciling Kits use a pressure-sensitive method of applying letters and/or numerals from a printed sheet of material to various types of flat surfaces.

2.02 Each kit contains the following items:

- (a) Thirteen transfer sheets of letters, with each sheet containing two alphabetical letters, such as, A-B, C-D, E-F, etc.
- (b) Six transfer sheets of numerals, as follows:
 - Single sheet of number 0
 - Single sheet of number 1
 - Four sheets of numbers 2 through 9 with two numbers on each sheet, 2-3, 4-5, 6-7, and 8-9
- (c) Nineteen sheets of silicone treated paper, one for each transfer sheet
- (d) A flat wooden stick
- (e) A storage envelope.

2.03 The letters or numerals are printed on the dull waxed side of each transfer sheet. When they are applied to a selected surface, the transfer sheet is held with the dull side against the surface to be stenciled.

2.04 The flat wooden stick is used to rub the glossy side of the transfer sheet. This results in the letter or numeral being transferred to the selected surface.

2.05 The silicone treated backing sheet, when held against the transferred letter or numeral and rubbed with the wooden stick, creates a stronger bond between the letter or numeral and the surface being stenciled.

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2.06 The storage envelope is marked TRANSFER STENCILING KIT (B) or (W), has the Bell System Seal, and has the BSP reference number printed across the bottom.

B TRANSFER STENCILING KIT

2.07 The B Transfer Stenciling Kit (Fig. 1) contains *black* letters and numerals for application to light colored surfaces.

W TRANSFER STENCILING KIT

2.08 The W Transfer Stenciling Kit contains white letters and numerals for application to dark surfaces.

REORDERING TRANSFER SHEETS

2.09 Transfer sheets are available for reorder in packages of four sheets. Ordering information is as follows:

(quantity), Letter (as A-B), Stenciling, Transfer (B or W)

(quantity), Number (as 2-3) Stenciling, Transfer (B or W)

3. PRECAUTIONS

3.01 The transfer material sheets which contain the letters and numerals are extremely pressure sensitive and should be handled carefully to avoid transferring unwanted letters or numerals.

3.02 All surfaces should be free of grit, dirt, moisture, and other foreign bodies prior to stenciling.

3.03 Only the amount of pressure necessary to complete the transfer process should be applied to the transfer material. Unnecessary pressure will damage the paper and possibly the letter or numeral being transferred.

3.04 When the transfer sheets are not in use, they should be stored in the envelope with a sheet of the silicone treated paper against each transfer side to prevent the transfer material from smearing or otherwise being damaged.

3.05 Avoid exposure of the transfer sheets to moisture or high humidity conditions.

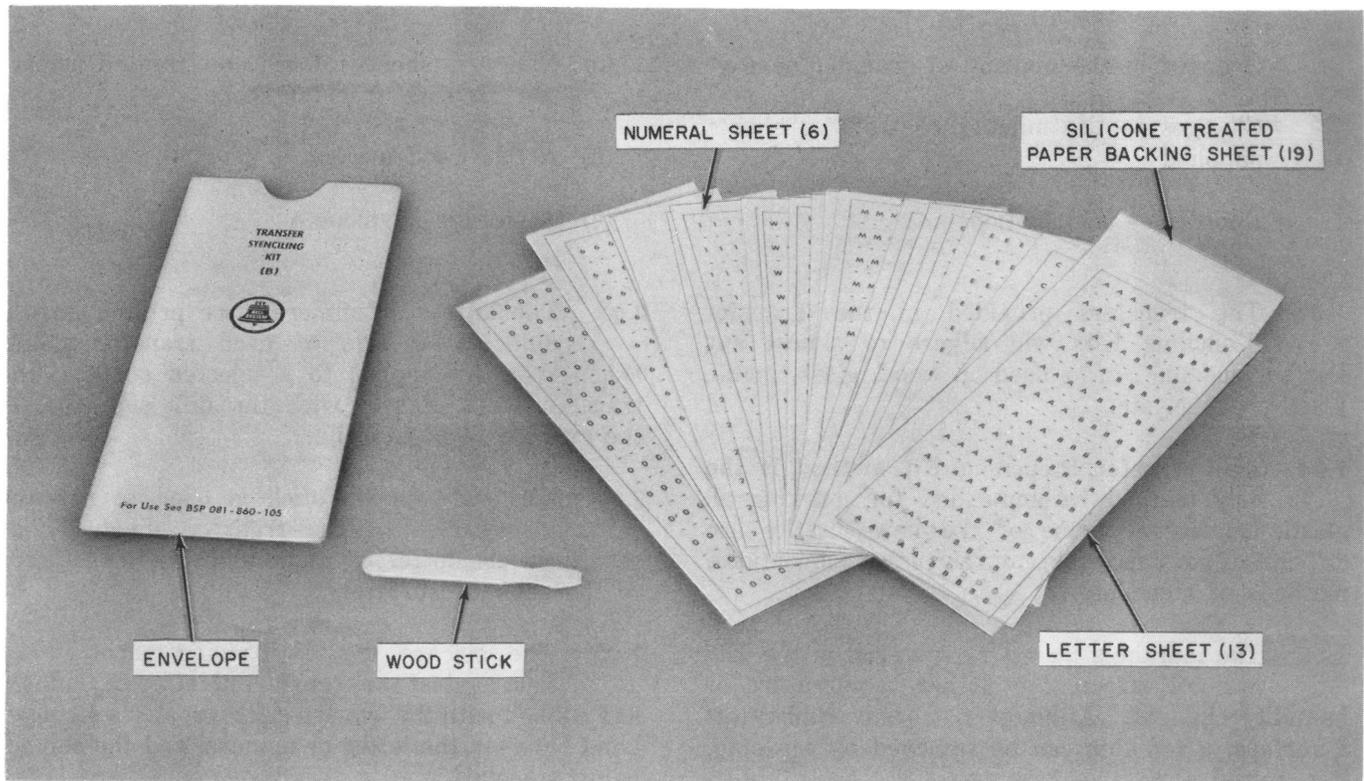


Fig. 1—B Transfer Stenciling Kit

4. USE

4.01 Letters and numerals may be transferred to various surfaces using the following procedure:

- (1) With the glossy side up, place the transfer sheet with the selected letter or numeral over the spot to be stenciled. Using the square end of the wooden stick, apply pressure to the letter or numeral being transferred and rub the stick over the character several times. See Fig. 2.
- (2) Carefully remove the transfer sheet to expose the stenciled letter or numeral (Fig. 3).
- (3) Place the silicone treated backing sheet over the transferred letter or numeral and rub again with the square end of the wooden stick. See Fig. 4.
- (4) Remove the silicone treated backing sheet.
- (5) Any excess or unwanted transfers may be scraped off with a pointed or sharp object such as a knife blade.

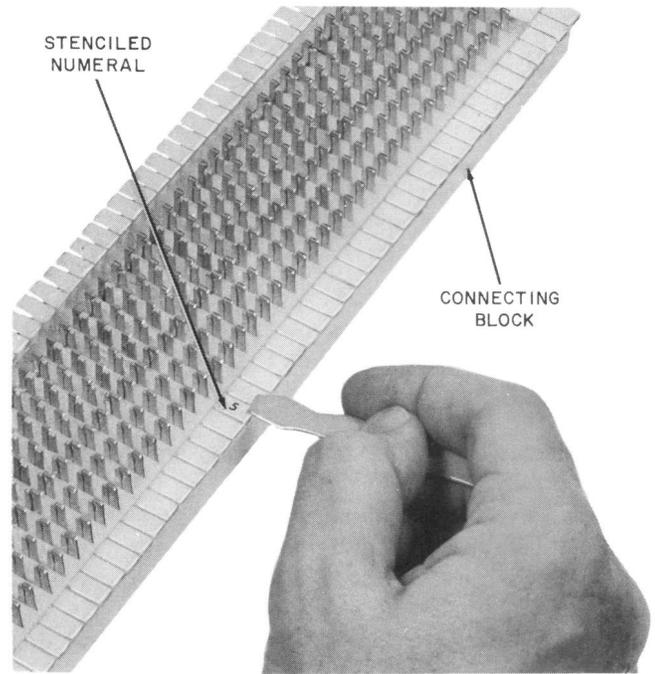


Fig. 3—Stenciled Number

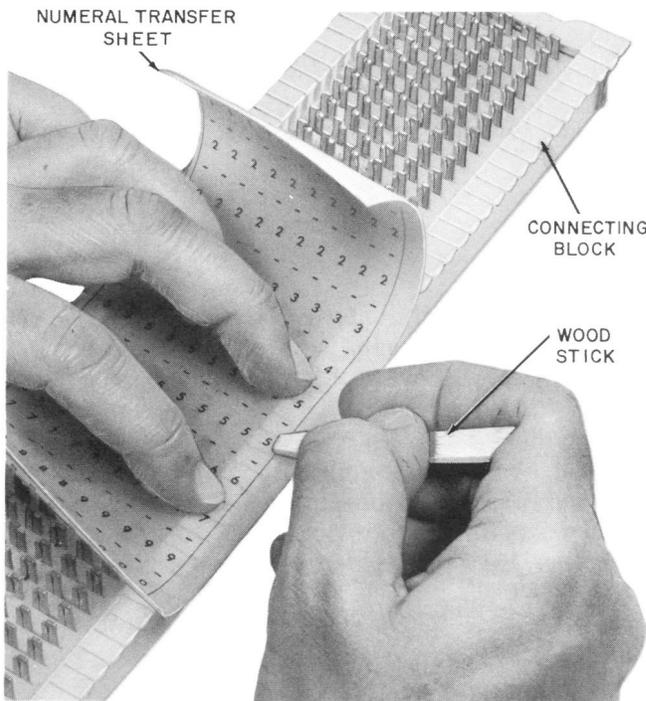


Fig. 2—Method of Stenciling

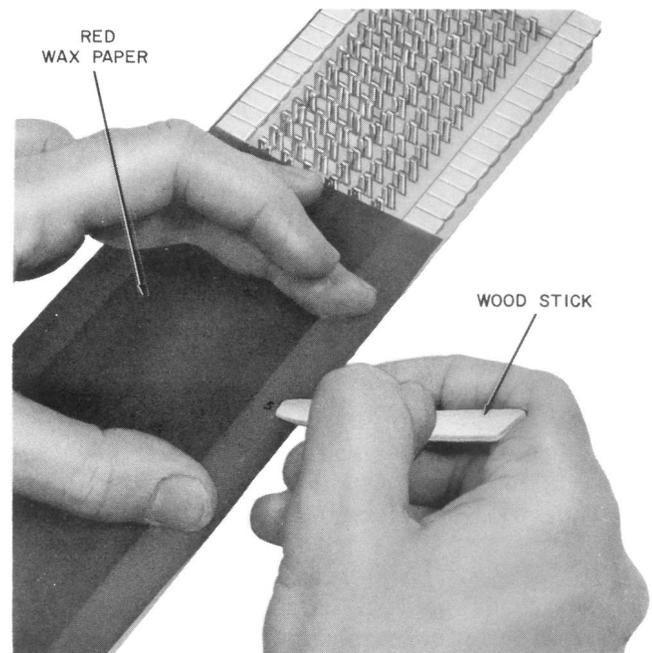


Fig. 4—Using Silicone Treated Paper to Secure Bond