

**NEW DEVELOPMENT LETTER (NDL)**

**1. GENERAL**

**1.1 Scope of Section**

1.11 This section describes and explains the New Development Letter.

**2. PURPOSE**

2.1 The New Development Letter is a document issued by Installation Engineering to publicize new tool, tool kit, tool sets and test sets to the field.

**3. CONTENTS**

3.1 The contents of the New Development Letter consists of the following:

3.11 An illustration of the item depicting its salient features.

3.12 A description of the type of operation the item performs, the type of installation and equipment it should be used on, and the reason why it was developed.

3.13 A complete description of the item including a list of the detailed parts.

3.14 A reference to the handbook and section that covers the item, the reissue date of the handbook section or the issue date of the Temporary Instruction (TI).

3.15 Specific ordering information such as code number, ordering number, control class, etc.

**4. QUESTIONS PERTAINING TO CONTENTS**

4.1 When questions arise pertaining to the contents of a New Development Letter they should be referred to the Regional Installation Engineer.

→ Arrowed lines indicate new or changed information

Manager, Engineering Practices

Reason for Reissue:  
Paragraph 4.1 revised.

Replaces Section 58 dated 6-20-68.

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