

RECORD OF EQUIPMENT
OUT OF SERVICE

1. GENERAL

- 1.001 This Addendum supplements Section 201-114-001.
- 1.002 The Addendum is reissued to provide an exception for the logging requirement of equipment outages due to programmed preventive maintenance on step by step type equipment and to establish a method of filing for Form E-4256.
- 1.003 The procedures of this Section apply to and shall be used by all switching offices including toll switching and C.D.O's in the Southwestern Company.
- 1.004 Make the following changes and additions to the main section.

3. WHEN TO RECORD AND COUNT EQUIPMENT
OUTAGES

Add the following to this paragraph:

- 3.05 An exception to the requirement for logging equipment outages over 9 minutes while attended is permitted for planned program preventive work on step by step type equipment only. Examples:

Permitted - Step By Step Only

A switch is removed from service for planned reconditioning at the office work bench for 9 minutes or more and is constantly attended. Such outage need not be entered on the log.

Not Permitted

A switch is removed from service placed on the office work bench (or other location) awaiting replacement part(s) or available reconditioning

manhours. This outage should be entered on the outage form.

4. HOW TO USE THE OUTAGE FORM

- 4.06 Change the paragraph to read as follows:

At the end of the report period, add the figures in the "N.B.D. Outage" columns and record the totals in the spaces provided. Be sure to include the totals from all sheets if more than one has been used.

- 4.09 Add this paragraph:

Form E-4256 shall be retained with CM-Plan records or with service results records.