MARKING PHYSICAL LOCATION OF
STATION EQUIPMENT AND CABLE

1. GENERAL

1.01 This section covers methods of showing the physical location of key telephone apparatus and equipment and terminating points of station cables using Form E-5826 Write-on Identification Tag.

2. E-5826 IDENTIFICATION TAG (FIG. 1)

2.01 This tag consists of a pressure-sensitive plastic adhesive-backed tape, 3/4-inch wide and 3 inches long, mounted on a polyethylene backing. Location information is written on the tag *before* removal of the backing using a pencil, ballpoint pen, KS-spudger, or other pointed object.
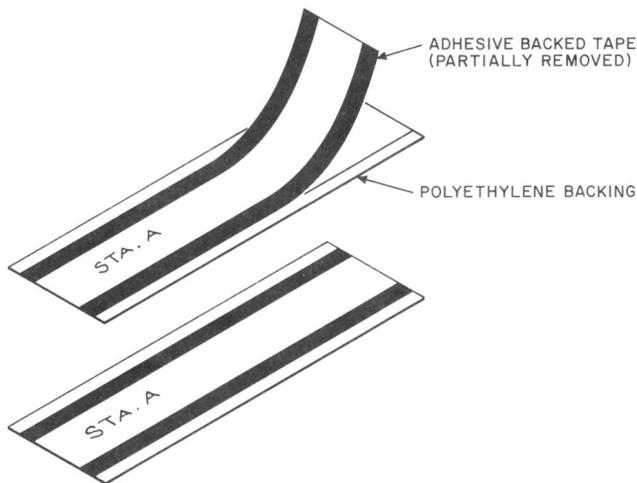

Fig. 1—E-5826 Write-On Identification Tag

2.02 The identification tag is commonly used to do the following:

● Direct installation and maintenance forces to the location of terminal points and equipment (Fig. 2 and 3).

● Identify cable and locate equipment during presurvey of complex rearrangements and changes (Fig. 4).

● Mark locations for telephone and equipment on presurvey of new installations (Fig. 5).

● Mark desks when rearranging telephone sets or lines.

● Identify apparatus when a centralized location serves several different customers or key telephone systems (Fig. 6).

Note: These forms may be used for other identifying purposes when desired.

2.03 Form E-5826 is available and can be ordered as follows:

(Quantity) Form E-5826, Write-on Identification Tag.
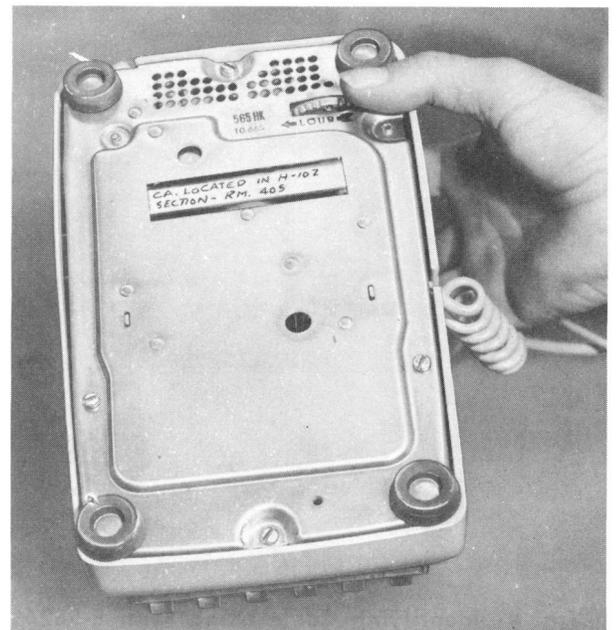

Fig. 2—Marking Cable Location Using Form E-5826

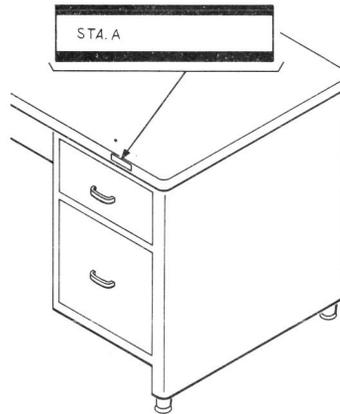Fig. 3—Marking Equipment Location Using Form E-5826

Fig. 5—Method of Marking New Telephone Locations on Presurvey Using Form E-5826
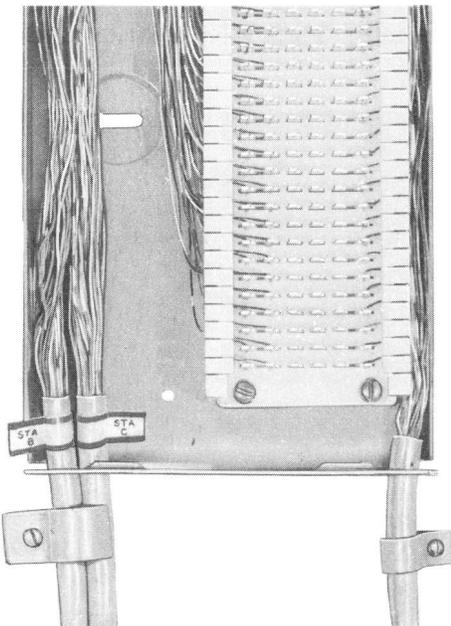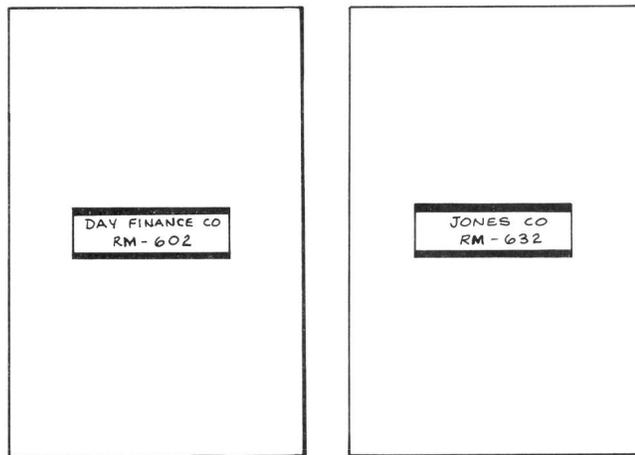

Fig. 4—Identifying Cable Using Form E-5826

KEY SERVICE UNITS OR EQUIPMENT CABINETS

Fig. 6—Marking Key Telephone Equipment Cabinets When a Centralized Location Serves Several Customers Using Form E-5826