

# Avaya 3626 Wireless Telephone

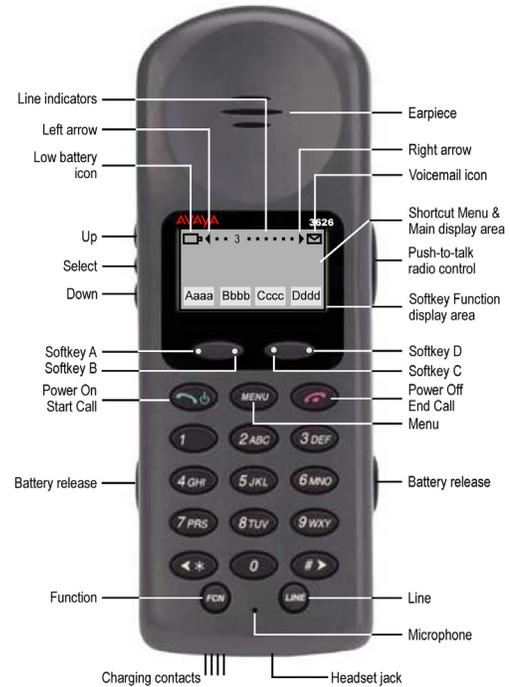
## Quick Reference Guide

### System Feature Activation

The features that have been programmed in your system may be viewed and activated through the Shortcut Menu and Softkey Functions.

**Shortcut Menu:** Press **MENU** while off hook to display the Shortcut Menu. This menu lists the feature description and any associated shortcut key. As you scroll through the features by pressing the **Up** and **Down** buttons, the feature abbreviation is highlighted in the softkey function display area. To activate a feature, you may press its softkey, its shortcut key, or the **Select** button while the option is highlighted. To activate the feature using its shortcut key, press the shortcut key at any time while in the Shortcut Menu. The feature will activate whether or not that feature is currently displayed or highlighted. No shortcut indicates that the feature does not have a shortcut and this is generally the case with primary level softkey functions. To cancel out of the Shortcut Menu and return to the Main display press **MENU**.

**Softkey Functions:** There are 16 possible features displayed in the four levels of the softkey function display area. Press **FCN** while off hook to scroll to the next level. Repeat as required. Press the corresponding softkey to activate any feature. While scrolling through the softkey functions, a shortcut key may be pressed to activate its feature, whether or not that feature is currently displayed in the softkey function display area.



### Status/Tone Indicators

**No service message** An alarm sounds and a descriptive message displays when the Wireless Telephone cannot receive or place calls. You may be outside of the covered area. Walk back into the covered area. The in-service tone indicates service is re-established.

-  The battery icon displays and a beep sounds to indicate the Battery Pack charge is low. You have two minutes to change the Battery Pack before losing power
-  The voicemail icon indicates that you have a new voicemail message.

### IMPORTANT NOTE:

- It is recommended that standard acceptance procedures be followed prior to operating this equipment in proximity of life-support systems.
- To minimize risk of interference, pacemaker users should not carry the Wireless Telephone next to the pacemaker.
- Earpiece may retain magnetic objects.
- Operation of the Wireless Telephone may produce an audible noise noticeable to hearing aid users. It is recommended that a hearing aid compatible headset be used by hearing aid users.
- This device complies with part 15 of the FCC Rules. Operation is subject to the following two conditions: (1) This device may not cause harmful interference, and (2) this device must accept any interference received, including interference that may cause undesired operation.

For information on Battery Packs, usage tips, and care of Wireless Telephones, see the Wireless Telephone User Guide or visit [www.avaya.com/support](http://www.avaya.com/support).

## Avaya 3626 Wireless Telephone

- Turn on** Press and hold **Power On/Start Call**. Two chirps will sound. When the key is released, the in-service tone sounds.
- Turn off** Press and hold **Power Off/End Call**. One chirp will sound. If in a call, hang up first, then turn off.
- Make a call or go off hook** Press **Power On/Start Call**.
- Select line** Press **LINE** and the number key corresponding to the required line.
- Dial number** Press number keys.
- Hang up** Press **Power Off/End Call**. Be sure to do this at the end of each call.
- Answer call** Press **Power On/Start Call**.
- Change volume** While in a call, press the **Up** or **Down** button.
- Silence while ringing** Press the **Power Off/End Call** key to silence the ring.
- Headset answer** Press any key (other than **Power On/Start Call**, **Power Off/End Call**, or a softkey) to answer a call when a headset is plugged in.
- User options** Press **FCN** while on hook to change settings (\* shows current, follow display instructions to set):
  - Ring Type—select:
    - Normal (for an audible ring)
    - Vib/norm (vibrates for 5 seconds, then rings)
    - Vibrate (vibrates until answered)
  - High Noise Mode—select:
    - Normal (for most office environments)
    - High (for moderate background noise)
    - Severe (for extremely noisy conditions)
  - Current IP address: may not be edited.
  - Extension number: may not be present for some protocols.
  - Push-to-talk
    - Channel selection—select:
      - 1-8: selects the channel used for two-way radio transmission and monitoring.
    - Enable/Disable
- Additional options may be present.
- Backlight** Comes on when any key is pressed. Turns off after ten seconds if no key is pressed.
- Battery release** Squeeze both battery release buttons simultaneously to release Battery Pack.