

CABLE TROUBLE ANALYSIS PLAN
INTRODUCTION AND DEFINITION

1. GENERAL

- 1.001 This addendum supplements Section 660-003-010.
- 1.002 This addendum is reissued to provide that Form E-1101 should be used as the source for toll cable trouble information in the preparation of Form E-3626A.
- 1.003 This addendum describes the application of the Cable Trouble Analysis Plan in the Southwestern Company and outlines the preparation and forwarding of report summaries.
- 1.004 The General Plant Manager may determine what information regarding cable maintenance shall be summarized in the Supplemental Data space of Form E-3626A, for his Area. Section 660-003-012, Paragraph 8.01, suggests supplemental data for analysis purposes.

2. SCOPE

- 2.001 Cable trouble summaries shall include all exchange cables and all toll cables maintained by Southwestern Company forces.
- 2.002 For inclusion on summary reports, cables shall be classed as "Toll" as follows:
- (a) Inter-city cables and legs of such cables, including mileage where exchange circuits may be carried under the same sheath, and
 - (b) Toll entrance cables that are used exclusively for toll circuits and have no exchange circuits under the same sheath.
- 2.003 All other cables should be classed as "Exchange."

3. CABLE TROUBLE TICKET FORM E-5039

- 3.001 Cable Trouble Tickets, Forms E-5039, shall be prepared for all troubles in exchange cables in all locations.
- 3.002 File Cable Trouble Tickets Form E-5039, at the Test Center, Wire Chief's office or comparable supervisors location serving the cables involved. File and maintain tickets as outlined in Section 660-003-012.

4. PREPARATION OF CABLE TROUBLE SUMMARY FORM E-3626A

- 4.001 Separate report summaries shall be prepared to cover mileage and troubles in exchange and toll cables.
- 4.002 Information concerning toll cable trouble for use in the preparation of Form E-3626A, Cable Trouble Summary, must be obtained from Form E-1101, Toll Testboard Log For Open Wire And Cable Trouble (See Section 660-800-010 reference E-1101 Form).
- 4.003 In multi-district exchanges, the district in which the toll testboard is located may report all toll cable mileage and troubles on one summary for the metropolitan exchange area. This would be the toll district in the larger exchange areas. Separate reports must be prepared, however, for divisions.
- 4.004 Summaries for exchange cable troubles shall be prepared for districts, divisions and the area, monthly to cover the period from the 23rd of the previous month to and including the 22nd of the month under report. Summaries for toll cable troubles shall be prepared quarterly for districts, divisions and the area to include the period from the 23rd of the month previous to a calendar quarter to the 22nd of the last month of the calendar quarter. Combined toll and exchange summaries shall

be prepared quarterly and annually for Areas only.

4.005 Summary forms shall be designated at the upper left-hand corner below the word "non-pressurized" as "Exchange Cable," "Toll Cable" or "Combined Exchange and Toll." An "X" shall be placed to designate "pressurized" or "non-pressurized," or in both boxes for both "pressurized" and "non-pressurized." In the Southwestern Company, all "Toll" cable reports shall be designated "pressurized."

4.006 Cable Trouble Summaries, Form E-3626A, shall be retained in the local files for a minimum period of three years. These records shall then be handled as outlined in Joint Practice No. 47, "Preservation of Records."

5. FORWARDING REPORTS

5.01 This part supersedes Part 5 of the main section for application at Area and lower levels.

5.02 Each district shall send separate copies of quarterly Form E-3626A, covering "pressurized", "non-pressurized" and combined for both "pressurized" and "non-pressurized" Exchange Cable through Plant lines to reach the Area office by the 5th of the month following the quarter under report.

5.03 Send separate copies of Form E-3626A for "pressurized" and "non-pressurized" cables and combined for both "pressurized" and "non-pressurized" to the Supervisor of Corporate Books, 1010 Pine Street, St. Louis, Missouri 63101, as follows:

Exchange Cables:

Monthly: One copy of combined "pressurized" and "non-pressurized" for each district, division and area.

Toll Cables:

Quarterly: One copy of "pressurized" for each division and area.

Combined Exchange and Toll:

Quarterly: Two copies of "pressurized", "non-pressurized" and combined "pressurized" and "non-pressurized" for each area.

Annually: Two copies of "pressurized", "non-pressurized" and combined "pressurized" and "non-pressurized" for each area.

5.04 Send reports to reach St. Louis as follows:

Monthly and Quarterly: By the 10th of the month following the period under report.

Annually: By the end of January of the following year.