

NUMERICAL INDEX — DIVISION 770

BUILDING OPERATION

1. GENERAL

1.01 This section provides an index of System-issued sections in Division 770.

1.02 A bullet (●) indicates an item that has been added or changed since the previous issue of the index.

1.03 A square (□) indicates a canceled item. Information relating to the cancellation, if necessary, will be shown in a note following the item. Canceled items and related notes will be deleted upon reissue of the index.

1.04 A spade (♠) indicates an item not on microfiche. This index indicates the latest issue for hard-copy BSPs. In some cases, the microfiche BSP will reflect the next higher issue as a result of the reduced distribution interval.

1.05 "Add" is the abbreviation for Addendum.

2. LAYERS

2.01 This division is arranged in layers as follows:

- 770-0 Indexes and Equipment Test Lists
 - 1 Building Service
 - 2 Building Maintenance
 - 3 Building Fire Protection — Firesafety

3. INDEX

Section Number	Issue	Subject
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770-0 INDEXES AND EQUIPMENT TEST LISTS

- ♠ 770-000-000 58 Numerical Index — Division 770 — Building Operation
- 770-001-011 3 ETL

770-1 BUILDING SERVICE

770-120 Administrative

- | | | |
|-------------|---|---|
| 770-120-000 | 1 | Definition and Scope |
| 770-120-002 | 2 | Building Service Work, Forecasting Force and Scheduling |
| 770-120-020 | 1 | Table of Building Cleaning — Procedures and Materials |
| 770-120-021 | 2 | Building Service Supplies — Bell System Standards — Descriptions |
| 770-120-030 | 1 | Building Service Supplies — Requirements and Storing |
| 770-120-040 | 1 | Building Service Safety |
| 770-120-050 | 1 | Building Security — Considerations in the Conduct of Building Services Operations |
| 770-120-060 | 1 | Performing Building Service Work in Equipment Rooms |
| 770-120-070 | 2 | House Service Inspection and Quality Measurement |

Section Number	Issue	Subject
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770-120-080	1	Display of the United States Flag and of the Bell System Flag or Pennant
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770-130 Operation

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|-------------|---|--|
| 770-130-010 | 1 | Dusting (Floor Reach) |
| 770-130-020 | 1 | Maintenance of Carpeting |
| 770-130-050 | 1 | Floor Sweeping |
| 770-130-055 | 1 | Floor Mopping and Scrubbing |
| 770-130-060 | 1 | Resilient Floors — Finishes — Care |
| 770-130-070 | 1 | Floor Waxing |
| 770-130-080 | 1 | Cleaning Hard Floors |
| 770-130-085 | 1 | Floor Guard Stripping Use and Installation |
| 770-130-100 | 2 | Measurement of Slip Resistance of Resilient Floors — Principles and Evaluation |
| 770-130-150 | 1 | Concrete Floors — Maintenance |
| 770-130-200 | 1 | Restroom Maintenance |
| 770-130-250 | 1 | Maintenance of Office Furniture |
| 770-130-260 | 1 | Maintenance of Interior and Exterior Metals |
| 770-130-270 | 1 | Wall and Ceiling Washing |
| 770-130-300 | 1 | Trash Disposal |

770-140 Specialized Building Services

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|-------------|---|---|
| 770-140-010 | 1 | Floor Maintenance in ESS Areas |
| 770-140-050 | 1 | Telephone Booth Cleaning |
| 770-140-060 | 1 | Building Service Operations in Electronic Data Processing Centers |
| 770-140-110 | 1 | Fluorescent Lamps, Handling and Disposal |
| 770-140-130 | 1 | Cleaning Water Bottles (Carafes) — Vacuum Type |
| 770-140-140 | 1 | Insect Extermination |

770-2 BUILDING MAINTENANCE

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|-------------|---|---|
| 770-200-000 | 1 | Building Mechanical Equipment — Scheduling Routine Maintenance |
| 770-200-100 | 1 | Inspection and Quality Measurement |
| 770-200-105 | 1 | Building Equipment Maintenance Inspection and Quality Measurement |

NOTICE

Not for use or disclosure outside the Bell System except under written agreement

SECTION 770-000-000

Section Number	Issue	Subject
770-200-110	1	Building Energy Conservation Inspection and Quality Measurement
770-200-120	1	Inspection of Electric Elevators
770-210-300	2	Low Pressure Heating Boilers — Basic Fundamentals and Bell System Standards
770-210-301	3	Hot-Water Heating Boilers — Operation and Maintenance
770-210-302	3	Steam Heating Boilers — Operation and Maintenance
770-210-305	1	Fuel Oil Combustion Process, Analysis and Testing of Oil Fired and Natural Gas Burners
770-210-306	1	Building Heating Fuel Storage — Operating Methods
770-215-301	1	Compressed Air Storage Tanks and Associated Equipment, Testing and Maintenance Procedures
770-220-301	3	Air Filter Cell For Unit Ventilators
770-220-304	1	Maintenance of Ventilating Fans
770-220-308	1	Installation and Maintenance of V-Belts
770-225-301	1	KS-20267 Blast Valve — Control Unit — Operating Methods
770-225-309	1	KS-20368 Louver — Blast Valve — Operation and Maintenance
770-225-310	1	Blast Valve — KS-19992 and KS-20134 — Operation and Maintenance
770-230-300	2	Fundamental Principles of Water Conditioning
Add 770-230-301	1	
770-230-301	2	Water Treatment — Air Conditioning Systems
770-230-302	2	Water Treatment Equipment — Open and Closed Heat Exchanger Systems
770-230-303	1	Water Treatment Low-Pressure Heating Boilers
770-240-301	2	Evaporative Condensers
770-240-302	2	Cooling Towers
770-240-303	1	Heating/Cooling Coils
770-250-301	2	Reciprocating Refrigeration Compressors for Air Conditioning Systems
◆ 770-250-302	1	Maintenance and Operation of Centrifugal Refrigeration for Air Conditioning Systems
Add 770-250-303	1	
770-250-303	1	Absorption Refrigeration Systems — Operation and Maintenance
770-255-301	3	Window Shades Ordering and Installing
770-260-301	1	Painting — Interior — Switching Equipment Protection
770-260-302	1	Tarpaulins for Protection of Telephone Equipment From Water Damage

Section Number	Issue	Subject
770-270-301	1	Care of Lawns and Shrubbery
770-280-501	1	Building Maintenance Inspections — Exterior and Grounds
770-280-502	1	Building Maintenance Inspections — Interior
770-280-503	3	Maintenance of Antenna Supporting Structures
770-280-600	1	Basic Fundamentals of Testing and Maintaining Building Electrical Switchgear and Associated Equipment
770-280-601	1	Maintenance and Testing of Building Switchgear
770-280-602	1	Maintenance and Testing of Transformers, Bus Duct, Cables and Motor Protective Equipment
● 770-280-603	1	Building Electrical System — Maintenance — Thermography
770-290-300	1	Maintenance of Fluorescent Lighting Systems

770-3 BUILDING FIRE PROTECTION — FIRESAFETY

770-300-100	2	Use of Practices
770-300-200	2	Firesafety Plan
770-300-300	1	Reporting Fires in Buildings and Motor Vehicles
770-310-100	1	Inspection and Consulting Services Available from M&M Protection Consultants
770-310-110	2	M&M Protection Consultants Firesafety Inspections
770-310-200	2	Firesafety Inspection Report
770-310-300	2	Firesafety — Inspection and Consulting Service Available From M & M Protection Consultants
770-310-400	1	Inspection and Testing for Gas Leaks
770-320-100	2	Occupant Responsibilities
770-320-110	1	Storage and Handling of Combustible and Flammable Liquids
770-330-100	2	Description of Portable Fire Extinguishers
770-330-110	1	Inspection of Portable Fire Extinguishers
770-330-120	2	Maintenance of Portable Fire Extinguishers
770-330-200	2	Maintenance of Fire Detection Systems
770-330-300	2	Inspection and Maintenance of Water Suppression Systems
770-330-310	1	Inspection and Maintenance of Halon 1301 Total Flooding Systems
770-330-400	1	Inspection and Testing of Fire Shutters
770-330-410	1	Inspection and Testing of Fire Dampers
770-340-100	2	Firesafety — Principles of Firefighting and Use of Equipment

Section Number	Issue	Subject
770-340-200	1	Firefighter Orientations