

## LINE OR STATION NUMBER VERIFICATION AND IDENTIFICATION COMMON BATTERY STATIONS

### 1. GENERAL

1.01 This section covers the procedure to follow when it is necessary for installers or repairmen to verify or identify a manual or dial line or station number.

### 2. VERIFICATION OF LINE OR STATION NUMBER

#### Manual

2.01 Call the operator over the line in question and ask operator for line number.

#### Dial

2.02 If central office has number checking multiple, dial "Operator" over the line in question. When the operator answers, give her the central office name and line number, and then ask her to verify the number.

2.03 If central office has no number checking multiple, dial "Operator," identify yourself as a telephone company employee and proceed as hereinafter outlined.

2.04 **Panel Areas:** Give number of line to be verified and ask to be met on this line over a cordless "B" trunk (or dialing incoming selector where there are no cordless "B" positions), cautioning operator not to ring. Cut condenser of hand test set into circuit and listen. When call comes through, cut out condenser and meet operator.

2.05 **Step-by-Step Areas—Attended Offices:** Give number of line to be verified and ask to be met on this line over a test distributor and test connector. Keep hand test set across line with condenser cut out and meet operator when call comes through. If call does not come through, operator may be recalled by flashing with condenser button.

2.06 **Step-by-Step Areas—Unattended Offices:** Give number of line to be verified to operator at centralized office

and ask to be met on this line. It will be necessary for the operator to call back on the line. Keep hand test set across line with condenser cut in and meet operator when call comes through.

### 3. IDENTIFICATION

#### **Line Number Known, Pair Number to be Determined**

3.01 **Manual and Dial:** Call "Repair Service" or dial the proper code for repair service. When clerk answers, give line number and request pair number. If verification of line number is necessary, proceed as outlined under Part 2.

#### **Pair Number Known, Line Number to be Determined (Dial Areas Only)**

3.02 Obtain information from cable records by dialing the wire chief's clerk or assignment clerk, except where some other point is designated in local instructions. Verify line number as outlined under Part 2.

3.03 If unable to obtain information as above, follow the procedure outlined under the caption "Line and Pair Numbers Unknown, Either or Both to be Determined."

#### **Line and Pair Numbers Unknown, Either or Both to be Determined (Dial Areas Only)**

3.04 Wherever possible, have the station bell rung and obtain line number from subscriber. To obtain line number from a subscriber where line terminates in a panel office, dial "Operator" over line in question and ask operator to ring back on line. In step-by-step areas, except those having message rate service in line switch offices, obtain a ring back on the line by dialing the proper automatic dial and ringer test codes, as outlined in standard instructions covering the maintenance of ringers. Remain on line with condenser of hand test set cut into circuit. When subscriber answers, cut out condenser and obtain line number. If subscriber does not answer, follow paragraph 3.05. If pair number is also desired, follow paragraph 3.01.

3.05 If impossible to follow the above method, dial the proper code to connect with a permanent signal holding trunk (panel areas) or test desk (step-by-step areas) and have connection traced to obtain line number. (Where line terminates in an unattended dial office, consult your supervisor if the delay would be excessive.) It is necessary to keep the hand test set across line with condenser cut out in order to hold the connection while it is being traced. If the pair number is also desired, follow paragraph 3.01.