

APPLICATION AND USE FIRE PROTECTION PRACTICES

1. GENERAL

1.01 This addendum specifies a change in the procedures for reporting fires in telephone company owned or occupied buildings.

Changed text:

5. FIRE REPORT ROUTINE

5.02 In case of any fire occurring in or outside a building owned or occupied by the telephone company or if the building, equipment or contents are threatened by damage from heat, water or smoke a telephone report shall be made immediately to the General Plant Manager. The General

Plant Manager will in turn notify the Chief Engineer and the Plant Operations Supervisor by telephone.

5.03 The District Plant Superintendent shall prepare Form 19.40 in five copies, assign a serial number, complete all required information as to cause of fire, and action taken to prevent a similar occurrence. Four copies shall be forwarded to the General Plant Manager who will retain one copy and forward three copies to the Chief Engineer. The Chief Engineer will in turn furnish a report to Marsh and McLennan, Incorporated, 70 Pine Street, New York 5, New York.

NOTE: Form 19.40 may be obtained from the Chief Engineer.