

PLUGGING UP OPEN LINES AND RINGDOWN TRUNKS

1. SUBSCRIBERS' LINE TESTS OPEN WHEN MAKING A VOLTMETER TEST

a. If, when verifying a don't answer condition the line tests open, i.e., no deflection of the needle when the "REV" key is operated, proceed as follows:

- (1) Plug up the line with a plugging-up cord or request the "B" operator to do so, proceeding as outlined under "Permanent Signals" for plugging-up lines other than prepayment lines. Understand that you are to plug up open lines only when the line is entirely open. A party line on which only part of the stations are in trouble is not to be plugged up. When the plugging-up cord is inserted, if the plugging-up cord signal lights, immediately operate the plugging-up cord key.
- (2) Record on Form FM-543 the same information as in the case of "Permanent Signals" using the word "Open" instead of "PS".
- (3) Report the line to the repair service immediately after having completed the record.
- (4) Proceed in regard to handling signals on the plugging-up cord as outlined under "Permanent Signals".

2. REQUEST FROM THE TEST MAN TO PLUG UP A LINE WITH A PLUGGING-UP CORD

a. Plug up the line as requested. Make a record of the case on Form FM-543. Proceed in regard to handling signals on the plugging-up cord as outlined under "Permanent Signals".

3. REQUEST FROM THE SUPERVISOR TO PLUG UP A RINGDOWN TRUNK

- a. Plug up the trunk reported with a plugging-up cord. When the plugging-up cord is inserted, if the plugging-up cord signal lights, immediately operate the plugging-up key.
- b. Make no record of the case. Understand that the supervisor will report the trouble on the trunk to the repair service.
- c. Disconnect the cord when the cord signal lights, or when requested to do so by a supervisor or by the test man.