

**SAMPLE TICKETS**

**1. Ticket forms.**

- a. Three forms of tickets are shown below. Forms No. 1 and No. 2 are respectively the large and the small A-B toll tickets. Either form may also be used for message rate traffic. Samples showing entries on the small A-B toll ticket are omitted, since the entries on this ticket will be the same as those on the large ticket.

FORM			
DATE			
FROM ADAMS			
J M R W			
TO			
P	J	DISCONNECT	
ATTEMPTS		CONNECT	M
		ELAPSED TIME	
		CLASS	CHARGES
		E	
		N	
		REMARKS	

Form No. 1

FORM			
DATE			
FROM ADAMS			
J M R W			
TO			
ATTEMPTS	REMARKS	DISCONNECT	
		CONNECT	M
		ELAPSED TIME	
		CLASS	CHARGES
		E	
		N	

Form No. 2

### SAMPLE TICKETS - Continued

Form No. 3 is designed for message rate traffic only. This ticket may be used where there is no A-B toll traffic or where the large ticket is used for A-B toll calls but a separate ticket is desired for message rate calls. Samples showing entries on the message rate ticket are omitted, since on delayed calls, the entries on this ticket are identical to those on the large ticket.

FROM		ADAMS
J		M R W
TO		
P	J	ATTEMPTS
ATTEMPTS		

Form No. 3

- b. The forms shown are for use in offices having two or four party jack per line party line service. In offices where there is no two or four party jack per line party line service, the party line letters will be omitted.  
The large form is for use in offices where the clocks show the tenths of a minute. In offices where the clocks do not show the tenths of a minute, only one vertical line will divide the space used for entering the disconnect, connect, and elapsed time.
- c. The central office name will be printed or stamped on tickets in all cases where tickets from different offices are sorted or filed at the same place.  
In offices serving two or more units, all office names will usually be printed at the top of the ticket. If the telephone numbers are duplicated, arrangements must be made to indicate the proper office. This can be done by having operators circle the prefix of the calling number on the ticket. Where all office names are not printed on the ticket, the operator will enter the office name with the calling number.
- d. As a matter of convenience, the sample tickets are reduced in size.

SAMPLE TICKETS - Continued

2. Sample charge and delayed call tickets.

DATE	
FROM	ADAMS
	1234
	J M R W
TO	
P	J
DISCONNECT	
ATTEMPTS	CORRECT
	LAPSED TIME
CLASS	CHARGES
E	N
REMARKS	

Message rate charge ticket. Call from an individual line or a jack per station party line.

DATE	
FROM	ADAMS
	1234
	(J) M R W
TO	
P	J
DISCONNECT	
ATTEMPTS	CORRECT
	LAPSED TIME
CLASS	CHARGES
E	N
REMARKS	

Message rate charge ticket. Call from a two or four party jack per line party line station.

DATE	
FROM	ADAMS
	1234 R1
	J M R W
TO	
P	J
DISCONNECT	
ATTEMPTS	CORRECT
	LAPSED TIME
CLASS	CHARGES
E	N
REMARKS	

Message rate charge ticket. Call from a party line station having a combination designation.

11-05-4	
10-56-2	
<hr/>	
9-2	
1	
B W	

Back of a message rate charge ticket showing timing for overtime conversation. Ticket referred to supervisor, who wrote one additional charge ticket.

SAMPLE TICKETS - Continued

DATE	
FROM	ADAMS
	1234
	(J) M R W
TO	Bea
	5678
DISCONNECT	
ATTEMPTS	CONNECT
CLASSED TIME	
CLASS	CHANGES
E N	
REMARKS	
by 11-20 23 26 29 (35) 36 (46) OK	

Local busy call from a message rate ticketed line. Original busy condition at 11.20. Subsequent attempts at 11.23, 11.26 (with a report to calling party), and 11.29. Fourth attempt to be made at 11.35, actually made at 11.36 with report. Fifth attempt to be made at 11.46 and call completed at that time. The ticket is marked "OK" and filed as a charge ticket.

DATE	
FROM	ADAMS
	1234
	(J) M R W
TO	Newp. R.I. Bea
	5678
DISCONNECT	
ATTEMPTS	CONNECT
CLASSED TIME	
CLASS	CHANGES
E N	
REMARKS	

A-B toll ticket before conversation. The name of the called place (Newport) and the state (Rhode Island) are entered with the called office name, only where required for identification of the called place.

DATE	
FROM	ADAMS
	1234
	(J) M R W
TO	Bos. Bea
	5678
DISCONNECT	
ATTEMPTS	CONNECT
CLASSED TIME	
CLASS	CHANGES
E N	
REMARKS	chg

A-B toll ticket before conversation. Ticket marked to show that calling party wishes charges quoted at end of conversation. The name of the called place (Boston) is entered with the called office name, only where required for identification of the called place.

DATE	
FROM	ADAMS
	1234
	(J) M R W
TO	Bea
	5678
DISCONNECT	
ATTEMPTS	CONNECT
CLASSED TIME	
CLASS	CHANGES
E N	
REMARKS	25

A-B toll ticket before conversation. The rate is entered in the remarks space to identify the call as one which the operator is to make voluntary attempts to complete, if delayed.

SAMPLE TICKETS—Continued

DATE	
Official ADAMS	
1234	
(J) M R W	
To Bea	
5678	
DISCONNECT	
ATTEMPTS	CONNECT
	ELAPSED TIME
CLASS	CHARGES
E	N
REMARKS	

A-B toll ticket before conversation, written on a free call to an official number at an A-B toll point, where a ticket record of such calls is required. (In the case of an emergency call, if a ticket is required the word "Emergency" will appear on the ticket instead of "Official.")

DATE	
ADAMS	
1234	
(J) M R W	
To Bea	
5678	
DISCONNECT	
ATTEMPTS	CONNECT
	10 56 2 <sup>a</sup>
	ELAPSED TIME
CLASS	CHARGES
E	N
REMARKS	

A-B toll ticket, conversation started. The entry "a" after the connect time, is made where locally instructed, to indicate the time of day.

DATE	
ADAMS	
1234	
(J) M R W	
To Bea	
5678	
DISCONNECT	11 02 3
ATTEMPTS	CONNECT
	10 56 2 <sup>a</sup>
	ELAPSED TIME
CLASS	CHARGES
E	N
REMARKS	

A-B toll ticket, conversation terminated. The entry "a" after the connect time, is made where locally instructed, to indicate the time of day.

DATE	
ADAMS	
1234	
J M R W	
To Bea	
5678	
DISCONNECT	
ATTEMPTS	CONNECT
	10 56 2 <sup>a</sup>
	ELAPSED TIME
CLASS	CHARGES
E	N
REMARKS	
nfy 11-01-2	

A-B toll ticket, conversation started. Calling party asked to be notified when he had talked the initial period (five minutes).

SAMPLE TICKETS—Continued

FROM	ADAMS		
TO	Bea		
CHARGES	DISCONNECT	CONNECT	ELAPSED TIME
10	57	4	
10	53	2	
4	2		
CLASS	CHARGES		
E	25		
N			
REMARKS			
Chg. to Cedar 6789			
J M R W			
5678			
A. J. Adams 1234 O.K. 79.00.			

A-B toll ticket. Calling party asked that the charge for the call be transferred to a third telephone. If the supervisor granted the request without obtaining an acceptance of the charge the "OK" would be omitted.

FROM	ADAMS		
TO	Bea		
CHARGES	DISCONNECT	CONNECT	ELAPSED TIME
10	57	4	
10	50	2	
7	2		
CLASS	CHARGES		
E	25		
N			
REMARKS			
1234			
J M R W			
5678			

A-B toll ticket. Charge quoted to calling party on request where he requested the charge at the end of conversation. Ticket to be filed. (If a request that charges be quoted was made before conversation started, the code "chg" also appears in the remarks space.)

FROM	ADAMS		
TO	Bea		
CHARGES	DISCONNECT	CONNECT	ELAPSED TIME
10	56	2	
CLASS	CHARGES		
E	5		
N			
REMARKS			
1234			
J M R W			
5678			

A-B toll ticket, conversation started, call from a prepayment multi-coin box station on which initial rate is five cents. Operator assumes that five cents was deposited by calling party when calling.

FROM	ADAMS		
TO	Bea		
CHARGES	DISCONNECT	CONNECT	ELAPSED TIME
10	56	2	
CLASS	CHARGES		
E	20		
N			
REMARKS			
1234			
J M R W			
5678			

A-B toll ticket, call from a coin box station, conversation started. Initial deposit of twenty cents made by calling party at request of operator.

SAMPLE TICKETS—Continued

11-13-8  
11-07-9  
11-02-4

Back of a ticket on a local call from a coin box station, showing time of observing an overtime conversaton and of collecting additional deposits. Ticket to be filed.

DATE					
FROM	ADAMS				
	1234				
	J M R W				
TO	Bea				
	5678				
P		DISCONNECT	10	58	4
ATTEMPTS		CONNECT	10	50	3
		ELAPSED TIME	8	1	
		CLASS	E	CHARGES	15-10
			N		
		REMARKS			

A-B toll ticket, call from a coin box station. Overtime charges collected and ticket to be filed, or overtime charges recorded and attempt to collect overtime to be made.

DATE					
FROM	ADAMS				
	1234				
	J M R W				
TO	Bea				
	5678				
P		DISCONNECT	10	58	4
ATTEMPTS		CONNECT	10	50	3
		ELAPSED TIME	8	1	
		CLASS	E	CHARGES	15-70
			N		
		REMARKS			

A-B toll ticket, call from a coin box station. Attempt to secure overtime charges unsuccessful. Ticket to be referred to supervisor.

DATE					
FROM	ADAMS				
	1234				
	J M R W				
TO	Bea				
	5678				
P		DISCONNECT	10	58	4
ATTEMPTS		CONNECT	10	50	3
		ELAPSED TIME	8	1	
		CLASS	E	CHARGES	15-70-5
			N		
		REMARKS			

A-B toll ticket, call from a coin box station. Only part of overtime charges secured. Ticket to be referred to supervisor.

SAMPLE TICKETS--Continued

TO	DATE
FROM	ADAMS
1234	
J M R W	
TO	Cedar Mt. U.
DISCONNECT	
CONNECT	
SLIPPED TIME	
CLASS	CHARGES
E	50
N	
REMARKS	Telegram

Ticket showing telegraph charges collected from a coin box station, on request of telegram recorder.

TO	DATE
FROM	ADAMS
1234	
J M R W	
TO	Bea
5678	
DISCONNECT	11 05 3
CONNECT	<del>10 56 2</del>
SLIPPED TIME	
CLASS	CHARGES
E	
N	
REMARKS	10-59-4

A-B toll ticket, conversation terminated. Change in connect time due to cut-off or double connection or intercepted call.

TO	DATE
FROM	ADAMS
1234	
J M R W	
TO	Bea
5678	
DISCONNECT	<del>10 57 1</del>
CONNECT	<del>10 56 2</del>
SLIPPED TIME	
CLASS	CHARGES
E	
N	
REMARKS	11-04-3 10-59-2

A-B toll ticket. Wrong number reported after both connect and disconnect times have been entered. Call completed O.K., ticket to be filed.

TO	DATE
FROM	ADAMS
1234	
J M R W	
TO	Bea
5678	
DISCONNECT	10 58 4
CONNECT	10 56 2
SLIPPED TIME	
CLASS	CHARGES
E	6 min
N	Y.U.
REMARKS	11-05-6 11-01-2 4-4

A-B toll ticket. Conversation interrupted by a cut-off, double connection, or request for better connection and then restored. Ticket was referred to supervisor for adjustment of time to be charged. In case of coin box the time would be adjusted by operator.

SAMPLE TICKETS—Continued

DATE	
FROM	ADAMS
	1 2 3 4
	(J) M R W
TO	Bea
	5 6 7 8
DISCONNECT	11 02 4
ATTEMPTS	by 10-57
CONNECT	10 56 2
SLAPED TIME	
CLASS	E
CHARGES	N
REMARKS	11-00-3

A-B toll ticket. Wrong number reported after connect time has been entered. Connection established with correct number after a busy condition was encountered. If the cause of delay had been no circuit or don't answer, the corresponding code would be entered instead of "by."

DATE	
FROM	ADAMS
	1 2 3 4
	(J) M R W
TO	Bea
	5 6 7 8
DISCONNECT	10 58 4
ATTEMPTS	by 11-00
CONNECT	10 56 2
SLAPED TIME	2 2
CLASS	E
CHARGES	3 min. T.D.
REMARKS	11-04-9 11-03-5 1-4

A-B toll ticket covering cut-off or double connection where desired line was busy. Connection later re-established. Ticket was referred to supervisor for adjustment of time to be charged. If the cause of delay had been no circuit or don't answer, the corresponding code would be entered instead of "by."

DATE	
FROM	ADAMS
	1 2 3 4
	(J) M R W
TO	Bea
	5 6 7 8
DISCONNECT	
ATTEMPTS	by 11-20
CONNECT	
SLAPED TIME	
CLASS	E
CHARGES	N
REMARKS	cut off

Local or A-B toll call. Called party reported a cut-off and desired line is busy. Ticket to be held for completion of the call and no charge to be made for the restored conversation. (Where a double connection is reported under these conditions, the code "dbl" is used instead of "cut off.")

DATE	
FROM	ADAMS
	1 2 3 4
	(J) M R W
TO	Bea
	5 6 7 8
DISCONNECT	19 8
ATTEMPTS	by 11-20
CONNECT	
SLAPED TIME	
CLASS	E
CHARGES	N
REMARKS	

Local or A-B toll call. Delayed call ticket showing cause of delay as busy (busy ticket). If delay is due to don't answer, no circuit, or out of order, the corresponding code is used instead of "by."

SAMPLE TICKETS—Continued

NAME	DATE					
FROM	ADAMS					
	1234					
	(J) M R W					
TO	Bea					
	5678					
P	19	8	DISCONNECT	12	03	8
ATTEMPTS	CONNECT	da 11-20	11	55	2	
	SLAPED TIME					
	CLASS	CHARGES				
	E					
	N					
	REMARKS					

A-B toll ticket. Called station did not answer. First attempt to be made at 11.35. Attempt made and report given at 11.37. Next attempt to be made at 11.52. Attempt successful at 11.55.2.

NAME	DATE					
FROM	ADAMS					
	1234					
	(J) M R W					
TO	Bea					
	5678					
P			DISCONNECT	1	03	9
ATTEMPTS	CONNECT	by 11-10	1	01	1	
	SLAPED TIME	13				
	CLASS	CHARGES				
	E					
	N					
	REMARKS					

A-B toll ticket, showing change in cause of delay. Three reports were given. Calling party asked to be called at a specified time. Call later completed.

NAME	DATE					
FROM	ADAMS					
	1234					
	(J) M R W					
TO	Bea Ced					
	5678					
P			DISCONNECT			
ATTEMPTS	CONNECT					
	SLAPED TIME					
	CLASS	CHARGES				
	E					
	N					
	REMARKS					

Ticket showing permissible correction in the called office name.

NAME	DATE					
FROM	ADAMS					
	1234					
	J <del>M</del> R W					
TO						
P			DISCONNECT			
ATTEMPTS	CONNECT					
	SLAPED TIME					
	CLASS	CHARGES				
	E					
	N					
	REMARKS					

Party line letter incorrectly circled where call is not from a party line. Correction made.

SAMPLE TICKETS—Continued

DATE			
FROM ADAMS			
1234			
<input checked="" type="checkbox"/> J <input checked="" type="checkbox"/> R <input type="checkbox"/> W			
TO			
ATTEMPTS		DISCONNECT	
CONNECT			
SLIPPED TIME			
CLASS		CHARGES	
E			
N			
REMARKS			

Wrong party line letter circled on call from a party line. Correction made.

3. Sample credit, canceled, and scratched tickets.

DATE			
FROM ADAMS			
1234			
J M R W			
TO Bea			
5678			
ATTEMPTS		DISCONNECT	
CONNECT			
SLIPPED TIME			
CLASS		CHARGES	
E			
N			
REMARKS credit clg			

Local call. A cut-off, wrong number, or double connection was reported by the calling party after the call had been registered or the message rate ticket had been filed. Called line was busy when the operator tried to reestablish the connection. The entry "credit clg" is to remind the operator that if the call is not completed she is to write a credit ticket. Ticket is converted into a delayed call ticket and held for subsequent completion of the call. When the call is finally disposed of, the ticket is canceled.

DATE			
FROM ADAMS			
1234			
<input checked="" type="checkbox"/> J M R W			
TO Credit			
ATTEMPTS		DISCONNECT	
CONNECT			
SLIPPED TIME			
CLASS		CHARGES	
E			
N			
REMARKS			

Ticket written to cancel a charge registered in error or where a call was registered or a ticket written and filed before a cut-off, double connection, or wrong number was reported and the call was not later completed.

SAMPLE TICKETS—Continued

DATE																									
FROM	ADAMS																								
	1234																								
	(J) M R W																								
TO																									
<table border="1"> <tr><td>ATTEMPTS</td><td>DISCONNECT</td><td></td><td></td></tr> <tr><td></td><td>CONNECT</td><td></td><td></td></tr> <tr><td></td><td>SLIPPED TIME</td><td></td><td></td></tr> <tr><td></td><td>CLASS</td><td>CHARGES</td><td></td></tr> <tr><td></td><td></td><td>N</td><td></td></tr> <tr><td></td><td></td><td>REMARKS</td><td></td></tr> </table>		ATTEMPTS	DISCONNECT				CONNECT				SLIPPED TIME				CLASS	CHARGES				N				REMARKS	
ATTEMPTS	DISCONNECT																								
	CONNECT																								
	SLIPPED TIME																								
	CLASS	CHARGES																							
		N																							
		REMARKS																							

Uncompleted local message rate call. No further attempt to be made to complete the call.

DATE																									
FROM	ADAMS																								
	1234																								
	(J) M R W																								
TO	Bea																								
	5678																								
<table border="1"> <tr><td>ATTEMPTS</td><td>DISCONNECT</td><td></td><td></td></tr> <tr><td></td><td>CONNECT</td><td></td><td></td></tr> <tr><td></td><td>SLIPPED TIME</td><td></td><td></td></tr> <tr><td></td><td>CLASS</td><td>CHARGES</td><td></td></tr> <tr><td></td><td></td><td>N</td><td></td></tr> <tr><td></td><td></td><td>REMARKS</td><td></td></tr> </table>		ATTEMPTS	DISCONNECT				CONNECT				SLIPPED TIME				CLASS	CHARGES				N				REMARKS	
ATTEMPTS	DISCONNECT																								
	CONNECT																								
	SLIPPED TIME																								
	CLASS	CHARGES																							
		N																							
		REMARKS																							

Uncompleted A-B toll call on which voluntary attempts to complete are not to be made or which the subscriber cancels when original delayed call report is given. No further attempt to be made to complete the call.

DATE																									
FROM	ADAMS																								
	1234																								
	(J) M R W																								
TO	Bea																								
	5678																								
<table border="1"> <tr><td>ATTEMPTS</td><td>DISCONNECT</td><td></td><td></td></tr> <tr><td></td><td>CONNECT</td><td>10 56 2</td><td></td></tr> <tr><td></td><td>SLIPPED TIME</td><td></td><td></td></tr> <tr><td></td><td>CLASS</td><td>CHARGES</td><td></td></tr> <tr><td></td><td></td><td>N</td><td></td></tr> <tr><td></td><td></td><td>REMARKS</td><td></td></tr> </table>		ATTEMPTS	DISCONNECT				CONNECT	10 56 2			SLIPPED TIME				CLASS	CHARGES				N				REMARKS	
ATTEMPTS	DISCONNECT																								
	CONNECT	10 56 2																							
	SLIPPED TIME																								
	CLASS	CHARGES																							
		N																							
		REMARKS																							

A-B toll ticket canceled after connect time has been entered.

DATE																																					
FROM	ADAMS																																				
	1234																																				
	(J) M R W																																				
TO	Bea																																				
	5678																																				
<table border="1"> <tr><td>ATTEMPTS</td><td>DISCONNECT</td><td></td><td></td></tr> <tr><td></td><td>CONNECT</td><td>by 11-20</td><td></td></tr> <tr><td></td><td>SLIPPED TIME</td><td>23</td><td></td></tr> <tr><td></td><td>CLASS</td><td>26</td><td></td></tr> <tr><td></td><td>CHARGES</td><td>29</td><td></td></tr> <tr><td></td><td></td><td>(35) 36</td><td></td></tr> <tr><td></td><td></td><td>(46) 47</td><td></td></tr> <tr><td></td><td></td><td>N</td><td></td></tr> <tr><td></td><td></td><td>REMARKS</td><td></td></tr> </table>		ATTEMPTS	DISCONNECT				CONNECT	by 11-20			SLIPPED TIME	23			CLASS	26			CHARGES	29				(35) 36				(46) 47				N				REMARKS	
ATTEMPTS	DISCONNECT																																				
	CONNECT	by 11-20																																			
	SLIPPED TIME	23																																			
	CLASS	26																																			
	CHARGES	29																																			
		(35) 36																																			
		(46) 47																																			
		N																																			
		REMARKS																																			

Local or A-B toll call. Five subsequent attempts made and three reports given. After the third and fourth attempts, the time at which the next attempt was to be made was entered at left. Subscriber finally indicated he did not wish the call. Attempts discontinued and ticket canceled.

or  
Local call from a line other than a message rate ticketed line. Call later completed. Ticket canceled.

SAMPLE TICKETS - Continued

TIME	DATE
FROM ADAMS	
1 2 3 4	
① M R W	
TO Bea	
5 6 7 8	
RECONNECT	
ATTEMPTS	CONNECT
by 11-20	
23	
26	
CLASS	CHARGES
E	
REMARKS	

Local or A-B toll call. Two subsequent attempts were made. Calling party did not answer when operator attempted to give report. Ticket canceled.

TIME	DATE
FROM ADAMS	
1 2 3 4	
① M R W	
TO Bea	
5 6 7 8	
RECONNECT	
ATTEMPTS	CONNECT
CLASS	
E	
N	
REMARKS	

A-B toll ticket. Subscriber canceled the call before the connection was established. Ticket scratched.

SAMPLE TICKETS - Continued

FORM			
DATE			
FROM ADAMS			
J M R W			
TO Ent 1000			
Boa Bea 5678			
ATTEMPTS	DISCONNECT	10	58 4
	CONNECT	10	56 2.
	ELAPSED TIME		
	CLASS	CHARGES	
	E		
	N		
REMARKS			

Special reversed charge toll ticket. Call completed and conversation terminated satisfactorily.

FORM			
DATE			
FROM ADAMS			
J M R W			
TO Ent 1000			
Boa Bea 5678			
ATTEMPTS	DISCONNECT		
	CONNECT		
	ELAPSED TIME		
	CLASS	CHARGES	
	E		
	N		
REMARKS by 10-57 1234			

Special reversed charge toll call. Delayed call ticket showing cause of delay as busy (busy ticket). Calling number entered in the remarks space.

July 1, 1935.

XXXXXXXXXXXXXXXXXXXX  
XXXXXXXXXXXXXXXXXXXX