

## Feature operation

AutoDial		
Store	AutoDial 	AutoDial 
Use		AutoDial 
Display	Display 	AutoDial 

Call Forward		
Activate	Fwd 	Fwd 
Deactivate		Fwd 
Reinstate	Fwd 	Fwd 
View number	Display 	Fwd 

Call Pickup		
		Pickup 

Call Waiting		
Answer		Call Waiting (Hold) 
Return to first call		(Goodbye) 

Conference		
	Conf 	Conf 

Handsfree		
Activate		(Handsfree)  (to end the call)
Switch to handset		
Handset to handsfree		

Activate Headset		
		(Headset)  (to end the call)

Hold		
Place a call on hold		(Hold) 
Return to a held call		

Last Number Redial		
		

Message		
		(Msg/Inbox) 

Ring Again		
Activate	RngAgn 	
When notified		RngAgn 
Deactivate		RngAgn 

Transfer		
	Trans 	Trans 

Adjust volume		
		or  (Volume -)

## Legend

Icon	Action
( )	Indicates the key cap text label. For example, (Message).
	Lift the handset, press the line (DN) key or the <b>Headset</b> key.
	Replace the handset, or press  to end the call. (Goodbye)
	Dial a number.

## Legend (continued)

Icon	Action
	Press a line/feature key.
	An icon flashes when a feature is being programmed. An icon lights steadily when a feature is active.
	Press the <b>Services</b> key once for Call Platform features, or press the <b>Services</b> key twice to access local tools menu options.
	Press the <b>Message/Inbox</b> key.
	Press the <b>Up/Down Navigation</b> keys
	Press the <b>Enter</b> key 
	Press the <b>Headset</b> key.
	Press the <b>Handsfree</b> key.
	Press the <b>Mute</b> (on/off) key.
	Press the <b>Directory</b> key.
	Press the <b>Quit/Stop</b> key.

## Services and Telephone Options menus

Services menu		
		

**Note:** The **Services** menu contains the **Telephone Options**, **Password Admin**, and **Virtual Office Login**. Some options are not available on all IP Phone 1220 phones. Consult your system administrator.

The following are the most commonly used options:

Telephone Options menu		
Volume adjustment		

Pick one of:

Ringer			
Handset Listen			
Handsfree Listen			
Headset Listen			
Buzzer			
			(Quit)

Contrast adjustment			
			(Quit)

Language			
			(Quit)

**Note:** This language setting controls the language used by features on your phone only. To set the language used elsewhere on your phone, press **Services** twice, select 1. Preferences, and select 2. Language.

Date/Time format			
			(Quit)

Local DialPad Tone			
			(Quit)

Ring type			
	Play 		(Quit)

OnHook default path			
			(Quit)

**Note:** The **Directory** key provides access to the Corporate Directory, Personal Directory, Redial List, and Callers List. For additional information about your IP Phone 1220, consult the *Nortel IP Phone 1220 User Guide*.

## Nortel IP Phone 1220



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## IP Phone 1220

For Nortel Communication Server 1000

## Quick Reference Card

