

Feature operation

| AutoDial              |                                                                                            |                                                                                            |
|-----------------------|--------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------|
| Store                 | AutoDial   | AutoDial  |
| Use                   |           | AutoDial  |
| Display               | Display   | AutoDial  |
| Call Forward          |                                                                                            |                                                                                            |
| Activate              | Fwd       |           |
| Deactivate            |           | Fwd       |
| Reinstate             | Fwd       | Fwd       |
| View number           | Display   | Fwd       |
| Call Pickup           |           | Pickup                                                                                     |
| Call Waiting          |                                                                                            |                                                                                            |
| Answer                |           | Call Waiting                                                                               |
| Return to first call  |           |           |
| Conference            | Conf      |           |
| Handsfree             |                                                                                            |                                                                                            |
| Activate              |           |           |
| Switch to handset     |           |                                                                                            |
| Handset to handsfree  |           |           |
| Activate Headset      |           |           |
| Hold                  |                                                                                            |                                                                                            |
| Place a call on hold  |           |                                                                                            |
| Return to a held call |           |                                                                                            |
| Last Number Redial    |          |          |
| Message               |         |         |
| Ring Again            |                                                                                            |                                                                                            |
| Activate              | RngAgn  |                                                                                            |
| When notified         |         |         |
| Deactivate            |         | RngAgn  |
| Transfer              | Trans   |         |
| Adjust volume         |         |         |

Legend

| Icon                                                                                | Action                                                                                                                             |
|-------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------|
| ( )                                                                                 | Indicates the key cap text label. For example, (Message).                                                                          |
|   | Lift the handset, press the line (DN) key or the <a href="#">Handset</a> key.                                                      |
|   | Replace the handset, or press  to end the call. |
|  | Dial a number.                                                                                                                     |

Legend (continued)

| Icon                                                                              | Action                                                                                                                                                      |
|-----------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|
|  | Press a line/feature key.                                                                                                                                   |
|  | An icon flashes when a feature is being programmed.<br>An icon lights steadily when a feature is active.                                                    |
|  | Press the <a href="#">Services</a> key once for Call Platform features, or press the <a href="#">Services</a> key twice to access local tools menu options. |
|  | Press the <a href="#">Message/Inbox</a> key.                                                                                                                |
|  | Press the <a href="#">Up/Down Navigation</a> keys                                                                                                           |
|  | Press the <a href="#">Enter</a> key                                                                                                                         |
|  | Press the <a href="#">Headset</a> key.                                                                                                                      |
|  | Press the <a href="#">Handsfree</a> key.                                                                                                                    |
|  | Press the <a href="#">Mute</a> (on/off) key.                                                                                                                |
|  | Press the <a href="#">Directory</a> key.                                                                                                                    |
|  | Press the <a href="#">Quit/Stop</a> key.                                                                                                                    |

Services and Telephone Options menus

| Services menu                                                                                                                                                                                                                                                              |                                                                                    |                                                                                     |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|
|                                                                                                                                                                                           |  |  |
| <b>Note:</b> The <a href="#">Services</a> menu contains the <a href="#">Telephone Options</a> , <a href="#">Password Admin</a> , and <a href="#">Virtual Office Login</a> . Some options are not available on all IP Phone 1230 phones. Consult your system administrator. |                                                                                    |                                                                                     |

The following are the most commonly used options:

| Telephone Options menu                                                                                                                                                                                                               |                                                                                           |                                                                                       |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------|
| Volume adjustment                                                                                                                                                                                                                    |                                                                                           |                                                                                       |
| Pick one of:                                                                                                                                                                                                                         |                                                                                           |                                                                                       |
| Ringer                                                                                                                                                                                                                               |         |    |
| Handset Listen                                                                                                                                                                                                                       |         |    |
| Handsfree Listen                                                                                                                                                                                                                     |         |    |
| Headset Listen                                                                                                                                                                                                                       |       |  |
| Buzzer                                                                                                                                                                                                                               |       |  |
| Contrast adjustment                                                                                                                                                                                                                  |                                                                                           |                                                                                       |
|                                                                                                                                                   |       |  |
| Language                                                                                                                                                                                                                             |                                                                                           |                                                                                       |
|                                                                                                                                                   |       |  |
| <b>Note:</b> This language setting controls the language used by features on your phone only. To set the language used elsewhere on your phone, press <a href="#">Services</a> twice, select 1. Preferences, and select 2. Language. |                                                                                           |                                                                                       |
| Date/Time format                                                                                                                                                                                                                     |                                                                                           |                                                                                       |
|                                                                                                                                                   |       |  |
| Local DialPad Tone                                                                                                                                                                                                                   |                                                                                           |                                                                                       |
|                                                                                                                                                   |       |  |
| Ring type                                                                                                                                                                                                                            |                                                                                           |                                                                                       |
|                                                                                                                                                   | Play  |  |
| OnHook default path                                                                                                                                                                                                                  |                                                                                           |                                                                                       |
|                                                                                                                                                   |       |  |

**Note:** The [Directory](#) key provides access to the Corporate Directory, Personal Directory, Redial List, and Callers List. For additional information about your IP Phone 1230, consult the *Nortel IP Phone 1230 User Guide*.

## Nortel IP Phone 1230



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## IP Phone 1230

For Nortel Communication Server 1000

## Quick Reference Card

